

SAXONBURG AREA AUTHORITY BOARD MEETING
October 8, 2018

Roll Call Patricia Rinebolt, Scott Herbst, Edward Gulick, Douglas Farney, Gregory Clifford, James Stanek, John Ham, and Douglas Roth.

Curtis Heakins was absent.

Douglas Roth left at 7:11 p.m.

Also in attendance were Donald Graham/Solicitor, Paul Cornetti/Manager, Mary Papik/Controller, and Daniel Pflueger.

Correspondence

- Edward Gulick, October 5, resignation from Saxonburg Area Authority Board.
- Edward Gulick commented on last month's correspondence from Floyd Moore.

Minutes Chairman Clifford asked if there were any additions or corrections to the minutes of September 10, 2018. Hearing none, they were approved as submitted.

Public Comments

Daniel Pflueger 140 W. Main Street

- Mr. Pflueger explained to the Board about a leak he recently had at 140 W. Main Street. He requested a leak credit from the Board.

Controller Mary Papik

2019 Budget and Capital Projects

- Mary and Paul presented the costs of Capital Projects and larger expenditures proposed for 2019.
- The 2019 Budget proposes \$4.7 million in revenues, \$1.5 million in depreciation expenses, \$355,400 in capital projects, \$1.5 million in operating and maintenance expenses, and \$2.6 million in debt service expenses.
- The Board tabled any action on the 2019 Budget.

Financial Reports

- Mary reviewed the monthly Budget Report and explained the error in the August Budget Report.

Bills

Motion was made and seconded by John Ham/James Stanek to approve checks in the amount of \$16,583.93 and \$10,655.59 paid from the Borough General Fund on October 3, 2018. In addition, decrease adjustments from the Borough General Fund in September in the amount of \$16,168.67, and \$4,426.85 from the Revenue Fund in September, and payroll expenses for September 2018. The motion carried with Edward Gulick abstaining.

Manager Paul Cornetti

Weatherburn Heights Phase 3 Partial Acceptance

- Paul explained that a partial acceptance of Weatherburn Heights Phase 3, which contains 63 units, occurred last week.

Joint Policy Committee Meeting

- Paul explained that a Joint Policy Committee Meeting will likely be needed in the next couple of months to discuss non-union employee wages and the office/garage lease with the Borough.
- More information on the meeting will be available after the next Borough Council meeting.

PMAA Asset Management Event

Motion was made and seconded by John Ham/James Stanek to approve the attendance of any Board member to the PMAA Asset Management Event at the Cranberry Highland Golf Course on October 10, 2018 at the cost of \$20 per person. The motion carried.

PMAA Webinars

Motion was made and seconded by Edward Gulick/Scott Herbst to approve Board Members attending webinars at a cost not to exceed \$50 per webinar, without Board specific action for the event. The motion carried.

Mr. Heakins, Saxonburg Area Authority Board Meeting

Motion was made and seconded by Douglas Farney/Scott Herbst to excuse Mr. Heakins from the October 2018 Saxonburg Area Authority Board of Director's Meeting. The motion carried.

Mr. Roth, Saxonburg Area Authority Board Meeting

Motion was made and seconded by Edward Gulick/James Stanek to excuse Mr. Roth from the November 2018 Saxonburg Area Authority Board of Director's Meeting. The motion carried.

November 2018 SAA Board of Director's Meeting

- Paul reminded the Board that next month's meeting will be held on Tuesday, November 13, 2018, due to Veteran's Day.

Office Kitchen Remodeling and Office Painting

- Paul explained the month-long project was a great success.

Manhole Rehabilitation

- Paul explained that only \$10,000 was budgeted for this project and the staff would like to have six manholes completed at a cost of \$10,200.

Motion was made and seconded by Douglas Farney/Scott Herbst to authorize Tri-State Maintenance to complete manhole rehabilitation to six manholes at a total cost of \$10,200. The motion carried.

Brayman Construction Sewer Line Right-of-Way

- Paul explained that over the past 18 months Brayman has cleaned up a great deal of the equipment and materials that littered the Authority's sewer line right-of-way.
- However, the northernmost two sewer runs remain inaccessible due to Brayman's construction material.
- Paul explained that the Authority's staff has been unsuccessful in prompting Brayman's response to clean-up the right-of-way, and that if action is expected, the Authority must pursue this matter through its Solicitor.
- After discussion regarding safety and access to the sewer lines, the Authority decided to reinvestigate this matter after a customer connects to the line upstream.

Daniel Pflueger, 140 W. Main Street-Sewer Credit Request

- After further discussion with Mr. Pflueger it was determined that some water from the leak did not enter the sanitary sewer system and therefore the Authority would provide a Subsection B credit and waive the late fee.

Motion was made and seconded by Patricia Rinebolt/Scott Herbst to provide a Subsection B sewer credit to Mr. Pflueger and to waive the late fee. The motion carried.

Edward Gulick, Resignation from Authority Board

- The Board thanked Ed for his many years of service and knowledge.

Motion was made and seconded by Scott Herbst/John Ham to accept the resignation of Edward Gulick from the Saxonburg Area Authority Board, with regrets. The motion carried.

Secretary Position

Motion was made and seconded by Douglas Farney/Scott Herbst to appoint Patricia Rinebolt Secretary of the Saxonburg Area Authority. The motion carried.

Solicitor Donald Graham had no report

Old Business None

New Business

Stormwater Management

- Edward Gulick stated that storm water management will be a large matter for authorities and municipalities in the future.

Adjournment The meeting adjourned at 8:11 p.m.

The next meeting is scheduled for Tuesday, November 13, 2018 at 6:30 p.m.

Samantha R. Strickland
Administrative Assistant