

**SAXONBURG AREA AUTHORITY BOARD MEETING
November 13, 2018**

Chairman Clifford called the meeting to order at 6:31 p.m.

Roll Call Scott Herbst, Patricia Rinebolt, Douglas Farney, Gregory Clifford, Curtis Heakins, and John Ham were present.

James Stanek and Douglas Roth were absent.

Also in attendance were Mary Papik/Controller, Paul Cornetti/Manager, Don Graham/Solicitor, and Ryan Malarik/Director of Development.

Correspondence

- CDC, November 13, invitation for Thanks to Member Reception.

Minutes Chairman Clifford asked if there were any additions or corrections to the minutes of October 8, 2018. Hearing none, they were approved as printed.

Public Comments None

Controller Mary Papik

2019 Budget

Motion was made and seconded by Patricia Rinebolt/Curtis Heakins to adopt the 2019 Budget. The motion carried.

Bills

Motion was made and seconded by Scott Herbst/John Ham to approve checks in the amount of \$51,609.24 and \$10,702.53 paid from the Borough General Fund on November 7, 2018. In addition, decrease adjustments from the Borough General Fund in October in the amount of \$16,053.62, and \$11,767.84 from the Revenue Fund in October of which \$11,760.71 is the Authority's portion of the expense and \$7.13 is the Borough's portion of the expense, and payroll expenses for October 2018. The motion carried.

Director of Development Ryan Malarik

Development Update

- Ryan provided the Board with an update on the developments in the service area. Those developments include; Blackhawk Phase 3, Weatherburn Phase 3, Middlesex Crossing, Mill Creek, and Sienna Village.

Manager Paul Cornetti

Excused Absence – James Stanek

Motion was made and seconded by Douglas Farney/John Ham to excuse James Stanek from the November 13, 2018 Saxonburg Area Authority Board of Directors meeting. The motion carried.

2019 SAA Board of Director's Meeting Dates

- The Board discussed meeting dates for 2019.
- The Board decided that it would be best to have the Authority Board meetings at 5:45 pm on the same day as the Borough meetings. This would free up more time for those joint Borough and Authority members and staff. Additionally, it would expedite meetings with the Joint Policy Committee and/or Borough/Authority.

- Days that were identified as bad days were the first Wednesday of the month, the first Thursday of the month, the second Monday of the month, the second Wednesday of the month, the fourth Wednesday of the month, the last Wednesday of the month and all Fridays. Samantha and Mary will contact all Board members and Council members and attempt to find a suitable date for the meeting day.
- After the day is found we will present at the December meetings and advertise.

Medical Insurance

- Paul explained that the employees voted on the UPMC Small Business Advantage Platinum PPO Plan, which was a 1.7% increase from 2018. The dental insurance stayed the same, and the vision insurance went up 12%, which is only \$168.

Motion was made and seconded by Douglas Farenly/Curtis Heakins to approve enrollment in the UPMC Small Business Advantage Platinum PPO Plan, UPMC Dental and UPMC Vision Advantage insurance contingent upon approval of Saxonburg Borough. The motion carried.

Manhole Rehabilitation

Motion was made and seconded by John Ham/Scott Herbst to authorize Tri-State Maintenance to complete manhole rehabilitation on five manholes at a total cost of \$10,415. The motion carried.

Tower Road Project

- Paul explained that the field crew was able to install approximately 1,315 linear feet of pipe and 4 manholes during the 4 weeks allocated for the project.
- Conditions were difficult, but the field crew did a good job. We had planned to install about ½ of the line this year, but we were able to manage about 1/3, leaving approximately 2,182 linear feet for next year.
- We will need to rent the equipment for 2 months next year.

Butler Road Private Sewer Lateral Corrections

Motion was made and seconded by Scott Herbst/Douglas Farney to provide customers with failed inspection port infiltration up to nine (9) months to correct deficiencies after the Authority notifies the customer of the deficiency. The motion carried.

Centrifuge Conveyance System Damage

- Paul provided an update on the damage to the centrifuge conveyor system.
- Vogel was able to make the necessary temporary repairs on Tuesday, November 13, 2018 to get the centrifuge running on a temporary basis.
- This will allow the Authority to continue to process dry solids rather than hauling out liquid sludge.
- HRG will be submitting a report on the extent of damages to the system, and Vogel will correct the deficiencies.

Jill Boyd, 105 Homestead Drive

- Jill Boyd called into the office and requested relief from the lien on her property.
- The staff informed Paul that she may attend the Board of Director’s meeting. She was not in attendance.

Solicitor Don Graham had no report

Old Business None

New Business None

Executive Session The meeting recessed at 7:18 p.m. to go into Executive Session to discuss personnel matters and real estate, specifically the lease with the Borough.

The meeting reconvened at 8:10 p.m.

2019 Budget Splits

Motion was made and seconded by John Ham/Curtis Heakis to approve the 2019 Budget Field Crew Splits, Office Employee Splits, Overall Budget Splits and Joint Borough/Authority purchases. The motion carried.

2019 Office Employee Wages

Motion was made and seconded by Scott Herbst/Patricia Rinebolt to approve the 2019 office employee wages as presented. The motion carried.

Adjournment The meeting adjourned at 8:11 p.m.

The next meeting is scheduled for Monday, December 10, 2018 at 6:30 p.m.

Samantha R. Strickland
Administrative Assistant