

**SAXONBURG AREA AUTHORITY BOARD MEETING  
March 12, 2018**

Chairman Clifford called the meeting to order at 6:30 p.m.

**Roll Call** Scott Herbst, Edward Gulick, Gregory Clifford, James Stanek, Curtis Heakins, John Ham, and Douglas Roth were present.

Patricia Rinebolt and Douglas Farney were absent.

Also in attendance were Paul Cornetti/Manager, Mary Papik/Controller, Ryan Malarik/Director of Development, Don Graham/Solicitor, and John Kamer.

Chairman Clifford took a moment to offer condolences, on behalf of Saxonburg Area Authority, to the Rinebolt family on the passing of Jay Rinebolt, a long-term and very active board member.

**Minutes** Chairman Clifford asked if there were any additions or corrections to the minutes of the meeting on February 12, 2018. Hearing none, they were approved as printed.

**Public Comments** None

**Controller** Mary Papik

**Bills**

**Motion was made and seconded by Douglas Roth/James Stanek to approve checks in the amount of \$20,206.07 and \$5,292.47 paid from the Borough General Fund on March 7, 2018. In addition, two checks in February for \$101.00, decrease adjustments from the Borough General Fund in February in the amount of \$17,482.26, and \$13,729.46 from the Revenue Fund in February and payroll expenses for February 2018. The motion carried.**

**PLGIT CD Purchase**

- Mary explained that 90-day CDs with a 1.75% interest rate are available to purchase. We would like to purchase two CDs near the FDIC limit.

**Motion was made and seconded by Edward Gulick/Curtis Heakins to approve the purchase of CDs through the PLGIT CD Purchase Program with investment renewals to be determined by the Manager upon maturity. The motion carried.**

**Properties Liened and/or Not Connected**

- Mary stated that we received a full lien payoff in February in the amount of \$39,439.06.

**Director of Development** Ryan Malarik

**Status of Developments**

- Ryan updated the Board with the development status of Weatherburn Phase 3, Middlesex Crossing, Blackhawk Phase 3, Stonebrook Phase 2, and Millcreek.
- Ryan also stated that we have received 18 tap inspections already in 2018.

**Manager** Paul Cornetti

**SAA Board Member Excused Absences**

**Motion was made and seconded by Edward Gulick/John Ham to excuse Mrs. Rinebolt and Mr. Farney from the March 2018 Saxonburg Area Authority Board of Director's Meeting. The motion carried.**

### **CDC Annual Breakfast Meeting**

- Paul explained this annual event will be held at the Regional Learning Alliance in Cranberry on Friday, April 6, 2018 from 7:30 a.m. - 9:30 am.
- Mr. Clifford and Mr. Stanek plan on attending.

### **PMAA Spring Management Workshop**

- Paul stated this annual event will be held at Nemaquin Woodlands on Thursday, April 19, 2018 from 8:15 a.m. - 2:00 p.m. The cost is \$99/person if registered before April 1, 2018.

**Motion was made and seconded by Edward Gulick/Curtis Heakins to authorize any board member's attendance to the PMAA's Spring Management Workshop. The motion carried.**

### **Butler Road/Short Street and Tower Road Sewer Line Replacement Projects**

- Paul provided the Board with an overview of the project scope and alternative for the Butler Road/Short Street project. He also provided a review of cost estimates. The projected timeline for the completion is roughly a month of good weather.
- Paul stated that they will wait for the driest time of year to begin work on Tower Road project.

**Motion was made and seconded by Douglas Roth/Edward Gulick to authorize the staff to proceed with the Butler Road/Short Street and Tower Road Sewer Line Replacement Projects in accordance with the cost estimates presented and to authorize the Manager the use of \$10,000 above the total estimated project costs including contingencies for unexpected expenses. All project costs shall be bid, if necessary in accordance with Act 90 of 2011 of the Municipal Authorities Act. The motion carried.**

- Paul stated that there is still one outstanding Right-of-Way for the Butler Road/Short Street project. The Board decided to pursue the Right-of-Way acquisition for 175 Butler Street.

**Motion was made and seconded by Edward Gulick/Scott Herbst to adopt Resolution #3-2018 authorizing the acquisition of the necessary Right of Way and Easements for the purposes of constructing a sanitary sewer line behind the properties on the east side of Butler Road and authorizing the filing of the Declaration of Taking and all necessary action for the acquisition thereof. The motion carried.**

### **Muffin Monster Cutter Replacement**

- Paul explained that the Authority budgeted \$5,629.00 for this project. We purchased the expected equipment for the blade replacement at \$6,017.00. Once the field crew ripped the Muffin Monster apart, they found several other components that need to be replaced at \$3,801.00. These parts have been ordered and will be arriving next week.

### **Grinder Pump**

- Paul explained that a phone call from a grinder pump customer was received. The customer requested that the Authority pay for the expenses related to customers private grinder pumps.

**Solicitor** Don Graham had no report

**Old Business** None

**New Business** None

**Adjournment** The meeting adjourned at 7:12 p.m.

The next meeting is scheduled for Monday, April 9, 2018 at 6:30 p.m.

Samantha R. Strickland  
Administrative Assistant