

**SAXONBURG AREA AUTHORITY BOARD MEETING
April 9, 2018**

Chairman Clifford called the meeting to order at 6:30 p.m.

Roll Call Patricia Rinebolt, Scott Herbst, Douglas Farney, Gregory Clifford, James Stanek, Cutis Heakins, John Ham, and Douglas Roth were present.

Also in attendance were Paul Cornetti/Manager, Don Graham/Solicitor, and Mary Papik/Controller.

Minutes Chairman Clifford asked if there were any additions or corrections to the minutes of March 12, 2018. Hearing none, they were approved as printed.

Public Comments None

Controller Mary Papik

Bills

Motion was made and seconded by Douglas Roth/Scott Herbst to approve checks in the amount of \$43,272.49 and \$4,169.92 paid from the Borough General Fund on April 4, 2018. In addition, thirteen checks in March for \$874.00, decrease adjustments from the Borough General Fund in March in the amount of \$15,494.85, and \$13,652.36 from the Revenue Fund in March and payroll expenses for March 2018. The motion carried.

Edward Gulick arrived at 6:34 p.m.

Network Services Provider

- Mary explained that the current provider, Green 7, is going out of business. Their final day is May 15, 2018.
- Due to IT consultant clearances required for police department audits, we recommend changing IT service providers to Ascent Data, as they already have all their clearances.
- Ascent Data will honor our current price with Green 7 for the first year.

Motion was made and seconded by Douglas Farney/Edward Gulick to approve the agreement with Ascent Data for managed Network Services. The motion carried.

Manager Paul Cornetti

Saxonburg Volunteer Fire Company Donation Request

- Paul stated that we received a donation request from the Saxonburg Volunteer Fire Company.

Motion was made and seconded by Patricia Rinebolt/James Stanek to approve a \$500.00 donation to the Saxonburg Volunteer Fire Company. The motion carried.

State Ethics Commission Form

- Paul reminded the Board to have their forms to Samantha by May 1st, 2018.

CD Purchase

- Paul stated that two 91-day CDs at 1.74% were purchased on March 19, 2018 at a total cost of \$480,000 as discussed at last month's meeting.

Butler Road/Short Street Sewer Line Replacement Project

- Paul provided a status update on the project.
 - All rights-of-way have been secured, recorded and consideration paid.
 - The tree at 195 Butler Street has been removed.
 - All equipment has been reserved, and all pipe and associated materials have been secured under bidding threshold limits.
 - A letter has been written to the affected customers explaining the project and the scheduled start date of Monday, June 4, 2018.

Sludge Disposal Contract

- Paul explained that our 3-year sludge disposal contract with Vogel will expire on June 10, 2018. The Board discussed the possibility of bidding a 3 or 5-year contract.

Motion was made and seconded by John Ham/Douglas Roth to advertise in the Butler Eagle the 3-year non-hazardous residual waste disposal service contract with a 5-year option as an alternative bid. The motion carried.

Muffin Monster Cutter Replacement

- Paul explained that the Muffin Monster has been repaired and placed back into service. The total project cost was \$12,000.00. With the project being completed in house, the Authority saved \$20,000.00, the cost of a refurbished unit.
- The Board thanked the Field Crew for their all their hard work on this project.

Solicitor Don Graham had no report

Old Business None

New Business None

Executive Session The meeting recessed at 6:55 p.m. to go into Executive Session

The meeting reconvened at 7:26 p.m. with the following motions being made

STP Operator/Laborer/Utility/Assistant Inspector – Job Posting

Motion was made and seconded by Douglas Roth/James Stanek to post the position of STP Operator/Laborer/Utility/Assistant Inspector. Upon the response by the Union employees, advertise for either the STP Operator/Laborer/Utility/Assistant Inspector position or other vacated position and hire the appropriate candidate. The motion carried.

Adjournment The meeting adjourned at 7:27 p.m.

The next meeting is scheduled for Monday, May 14, 2018 at 6:30 p.m.

Samantha R. Strickland
Administrative Assistant