

**SAXONBURG AREA AUTHORITY BOARD MEETING  
December 10, 2018**

Chairman Clifford called the meeting to order at 6:30 p.m.

**Roll Call** Patricia Rinebolt, Douglas Farney, Gregory Clifford, James Stanek, Curtis Heakins, John Ham, and Douglas Roth were present.

Scott Herbst was absent.

Also in attendance were Donald Graham/Solicitor, Paul Cornetti/Manager, and Mary Papik/Controller.

**Correspondence** None

**Minutes** Chairman Clifford asked if there were any additions or corrections to the minutes of November 13, 2018. Hearing none, they were approved as printed.

**Public Comments** None

**Controller** Mary Papik

**Excused Absence – Scott Herbst**

**Motion was made and seconded by Douglas Farney/Patricia Rinebolt to excuse Scott Herbst from the December 2018 Saxonburg Area Authority Board of Director’s meeting. The motion carried.**

**Bills**

**Motion was made and seconded by Douglas Roth/Curtis Heakins to approve checks in the amount of \$34,561.18 and \$13,074.75 paid from the Borough General Fund on December 5, 2018. In addition, decrease adjustments from the Borough General Fund in November in the amount of \$14,932.91, and \$16,276.19 from the Revenue Fund in November, and payroll expenses for November 2018. The motion carried.**

**Manager** Paul Cornetti

**Authority Bidding Thresholds**

- Paul reviewed the 2019 bidding thresholds.
  - Less than \$11,100 – no bids or quotes
  - Between \$11,100 - \$20,600 – three written or telephonic quotes
  - Over \$20,600 – formal bidding

**Saxonburg Area Authority Board of Director Meeting Dates 2019**

- The Board discussed what time would be best for the meetings.

**Motion was made and seconded by John Ham/Patricia Rinebolt to advertise the 2019 Saxonburg Area Authority Board of Director’s meeting dates as the third Tuesday of each month at 5:30 p.m. The motion carried**

**2015 Bond Coverage Calculation**

- Paul explained the estimated surplus for the 2015 Bond’s Rate Covenant is \$2,332,981.

**New Bed for Dump Truck**

- Paul discussed the options regarding the 2008 GMC dump truck bed and reviewed the current issues.

Motion was made and seconded by John Ham/James Stanek to have Oesterling's Sandblasting perform the work for \$3,450. Also, cut the holes out of the bed to minimize the rust in the future. The motion carried.

**Manhole Rehabilitation**

- Paul explained that the delay in the project is due to the low temperatures.

**Zacherl Interceptor Project Planning**

- Paul explained that the Authority received notice from PennDot that they intend to pave Butler Road this Spring.
- Therefore, in effort to keep ahead of PennDot the staff requested a proposal from HRG to complete the planning for this project.
- HRG provided the proposal for services related to obtaining RFPs for the televising work, design, field surveying, permitting, preparation of the drawings and specifications and bidding for the cost of \$33,200.

Motion was made and seconded by Douglas Roth/Douglas Farney to approve HRG's proposal for the planning phase of the Zacherl Interceptor Project. The motion carried.

**Clarifier Chemical Room/Ramp Remodeling**

- Paul explained that the remodeling will make it significantly easier to receive our supplies.

Motion was made and seconded by John Ham/James Stanek to allocate an additional \$1,000 for building a concrete deck outside the chemical feed room. The motion carried.

**Centrifuge Conveyance System**

- Paul explained that all that remains to be completed is an actuator rod and pointing, caulking and painting some areas.

**Middlesex Crossing**

- The Authority officially accepted ownership of all sewer lines on November 19, 2018.

**Orbal Drive #2 Gear Box**

- Paul explained that the orbal drive gear box #2 will need replaced.
- The staff is evaluating the time it will take to receive a new gear box, installation time and installation company.
- The Board would like to minimize delays by having the gear box on site. They would like the staff to bring back proposals next month.

**Solicitor** Donald Graham had no report

**Old Business** None

**New Business** None

**Executive Session** The meeting recessed at 7:13 p.m. to go into Executive Session to discuss Joint Policy topics and Real Estate.

The meeting reconvened at 7:48 p.m.

**Joint Policy**

Motion was made and seconded by Douglas Farney/James Stanek to advise the Borough that the Saxonburg Area Authority intends to move ahead in good faith to negotiate an agreement with the Borough for the two entities to jointly own Tax Parcels 500-S3-8, 500-

**S3-9, and 500-S3-A126 located in Saxonburg and to continue to utilize shared assets, including personnel, and to authorize the Borough and Authority to enter into a short memo of understanding to have the motion put into writing. The motion carried.**

**Adjournment**            The meeting adjourned at 7:49 p.m.

The next meeting is scheduled for Tuesday, January 15, 2018 at 5:30 p.m.

Samantha R. Strickland  
Administrative Assistant