

The Saxonburg Area Authority



420 West Main Street
Saxonburg, PA 16056
(724) 352-1400 Phone
(724) 352-8820 Fax
www.the-saa.org

Lien Letter Request Form

****SMOKE/DYE TESTS NOT REQUIRED****

Regular Lien Letters: _____ \$20.00

Rush Lien Letters **(USE ONLY IF REQUESTING 2 DAYS BEFORE CLOSING)**: \$40.00

Please enclose a check payable to SAA and mail to: SAA Lien Letter Request,
420 W Main St., Saxonburg, PA 16056

The Sewer Lien Letter will be emailed or faxed to the requesting agency **the day before the *Closing Date.** *We prefer to email or fax lien letters.* If you require an original mailed, a self-addressed stamped envelope **MUST** be enclosed

Request For: ____ Sale/Property Transfer ____ Refinance

* **Closing Date:** _____ ****REQUIRED****
(SAA must be contacted if closing date changes)

Property Address: _____

Butler County Tax Parcel Number: _____

Is Land Vacant? Yes No Is Rental Property? Yes No

Present Titled Owner (Seller): _____

Seller Current Address: _____

Seller Forwarding Address: _____

If Sale, Buyer's Name(s): _____

Requesting Agency: _____

Contact Person: _____

Mailing Address: _____

Phone: _____ FAX: _____

Email Address: _____

****CONTACT MARIA MCCULLOUGH, 724-352-1400 x227 WITH QUESTIONS****
mmccullough@saxonburgpa.com