

SAXONBURG AREA AUTHORITY BOARD MEETING
March 19, 2019

Chairman Clifford called the meeting to order at 5:30 p.m.

Roll Call Scott Herbst, Patricia Rinebolt, Gregory Clifford, Curtis Heakins, John Ham, and Douglas Roth were present.

Douglas Farney arrived at 5:32 p.m.

James Stanek was absent.

Also in attendance were Paul Cornetti/Manager, Mary Papik/Controller, Donald Graham/Solicitor, and Charles McGee/Director of Operations.

Correspondence None

Minutes Chairman Clifford asked if there were any additions or corrections to the minutes of February 19, 2019. Hearing none, they were approved as submitted.

Public Comments None

Controller Mary Papik

PNC Bank Paperwork

- Mary explained that updated signature cards were needed for the PNC bank account.
- Motion was made and seconded by Patricia Rinebolt/Scott Herbst to approve all Board Members and appropriate employees to sign the account agreement and signature cards for PNC Bank. The motion carried.**

Lien Properties

- Mary explained that a customer inquired about a payment plan for an existing lien.
- The Solicitor stated that he is refiling the existing liens within the next month.
- The Board would like to discuss the possibility of offering payment plans to lienied customers similar to those offered in 2012 after the liens have been refiled.

Lot Line Revision

- Mary stated that this is lot line revision related to the Joint Agreement to have the property titled under the name of Saxonburg Borough and Saxonburg Area Authority.

Motion was made and seconded by John Ham/Curtis Heakis to authorize the appropriate Board Members/Employees to sign the lot line revision paperwork for 420 W. Main Street. The motion carried.

Bills

Motion was made and seconded by Douglas Roth/Curtis Heakins to approve checks in the amount of \$51,727.80 and \$10,758.69 paid from the Borough General Fund on March 19, 2019. In addition, decrease adjustments from the Borough General Fund in February in the amount of \$15,969.20, and \$6,190.55 from the Revenue Fund in February and payroll expenses for February 2019. The motion carried.

Director of Operations Charles McGee

Update on Operations Projects

- Charles gave the Board and update on the operation projects planned for 2019.

- Tower Road Phase 1B project is scheduled for July and August.
- Charles is working on getting estimates for seal coating the parking lot and roadways at the Waste Water Treatment Facility, and a new phone system for there as well.

Manager Paul Cornetti

Gulick Garage Purchase

- Paul stated that the Environmental Study was completed by HRG and the Survey by Stan Graff.
- The Solicitor explained that there is an issue with obtaining a Satisfaction of Mortgage on the property.
- Paul will also be attending the auction when that is announced. He will let Board members know when that is if they would like to attend.

2019 Annual CDC Breakfast Meeting

- The annual breakfast meeting is scheduled at the Pittsburgh Regional Alliance on March 29th at 7:30. Scott and Patricia will be attending.

PMAA Women Leaders Making a Difference

- No members are able to attend.

PMAA Spring Management Workshops

- No members are able to attend.

Main Street-Water Street Sewer Line Replacement Project

- Paul explained that everything is moving along very well. PennDot's HOPs were issued for the project and bidding will begin very soon.

Curtis Heakins and Charles McGee left for the following discussion.

- Paul explained that all Right-of-Ways have been received except for one, Joseph and Debra Minton. The Board authorized Paul to attempt to receive an appropriate Right-of-Way from the Minton's. The Board will meet again in a few weeks to take any appropriate actions.

Curtis Heakins and Charles McGee returned.

PA DOT Route 228 - Ball's Bend Alignment

- Paul presented a drawing that illustrated the potential impacts that the PennDot Ball's Bend project will have on the Authority's sanitary sewers.
- Extensive sewer lines will need to be redesigned and relocated.
- All sewer lines in private Right-of-Way will be reimbursed at 100% by PennDot, while sewer line in PennDot's Right-of-Way will be reimbursed at 50-75%. All of our engineering costs associated with this project will be reimbursed accordingly.

Motion was made and seconded by Douglas Roth/Scott Herbst to authorize HRG to complete the appropriate engineering services related to relocating sewer facilities as needed for the PA DOT Route 228 Realignment Project. The motion carried.

Weatherburn Phase 3 (Portion)

Motion was made and seconded by Patricia Rinebolt/Scott Herbst to adopt Resolution #4-2019 accepting manhole run MH S241 to MH S241A in Phase 3 of Weatherburn Heights contingent upon the successful completion of all post-construction documents. The motion carried.

Ron Seibert, 170 Country Club Heights

- Paul explained that AJR Properties purchased this property at an Upset Sale in September 2018. Upon the office becoming aware of the sale, a letter was written to Mr. Seibert explaining the lien.
- Mr. Seibert claims he was unaware of the amount of the lien, he is only flipping the home, and requested relief from the lien.
- The Board decided that Mr. Seibert should have done his research before purchasing the home and no relief will be provided.

Sewer line extension on S. Rebecca

- Paul explained that 264, 266 and 268 South Rebecca Street are currently on the market. Unfortunately, it is very difficult to get service to these properties. If the Authority were to provide service via the existing sewer line on the east side of S. Rebecca Street, it would be very difficult to construct, due to a high-pressure gas line, the depth of the existing sewer line, traffic control, and the site distance of the road.
- As an alternative the staff would like to construct a main line extension from an existing manhole located on the west side of S. Rebecca Street. The line extension would be approximately 300 feet.
- The Board directed Paul to meet with the property owner and bring options back to the Board.

Solicitor Donald Graham had no report

Old Business None

New Business None

Executive Session The meeting recessed at 6:33 p.m. to go into Executive Session to discuss personnel matters.

The meeting reconvened at 6:38 p.m.

Borough Secretary and Treasurer/Authority Recording Secretary and Administrative Assistant

Motion was made and seconded by John Ham/Curtis Heakins to approve offering the new Borough Secretary / Authority Recording Secretary / Administrative Assistant to the candidate(s) as recommended by the Managers at the wage rates established by the Managers. The motion carried.

Adjournment The meeting recessed at 6:38 p.m. until Tuesday, April 2, 2019 at 6:15 p.m.

The meeting did not reconvene on Tuesday, April 2, 2019. The next meeting is scheduled for Tuesday, April 16, 2019 at 5:30 p.m.

Samantha R. Strickland
Administrative Specialist