

SAXONBURG AREA AUTHORITY BOARD MEETING
Meeting Minutes
April 16, 2019

Chairman Clifford welcome Meredith Phillis and called the meeting to order at 5:30 p.m.

Roll Call Scott Herbst, Patricia Rinebolt, Gregory Clifford, James Stanek, Curtis Heakins, and John Ham were present.

Douglas Farney and Douglas Roth were absent.

Also in attendance were Paul Cornetti/Manager, Mary Papik/Controller, and Donald Graham/Solicitor.

Correspondence None

Minutes Chairman Clifford asked if there were any additions or corrections to the minutes of March 19, 2019. Hearing none, they were approved as submitted.

Public Comments None

Controller Mary Papik

May Meeting Location

Mary discussed that during next month's meeting, chambers will be used for an Election. The Board decided to meet downstairs in police training room. Mrs. Rinebolt explained that the Pet Parade will be lining up during the July meeting. Mary explained the SAA meeting should not be affected.

Bills, Item C.2.3

Motion was made and seconded by James Stanek/Patricia Rinebolt to approve checks in the amount of \$41,845.09 with \$41,806.02 being the Authority's portion of the expense and \$39.07 being the Boroughs portion of the expense and \$9,693.25 paid from the Borough General Fund on April 16, 2019. In addition, decrease adjustments from the Borough General Fund in March in the amount of \$15,589.01, and \$15,878.57 from the Revenue Fund in March and payroll expenses for March 2019. The motion carried.

Manager Paul Cornetti

PMAA 77th Annual Conference and Trade Show, Item A.4.1.2

Paul explained that multiple staff members may wish to attend as well, and the Board found it acceptable.

Motion was made and seconded by Scott Herbst/John Ham to authorize the attendance of any board member to PMAA's 77th Annual Conference and Trade Show on September 8th – 11th, at the Kalahari in the Poconos. The motion carried.

Excused Absence - Doug Roth & Doug Farney, Item A.9.6

Motion was made and seconded by John Ham/Scott Herbst to excuse Doug Roth and Doug Farney from the April 2019 SAA Board of Director's Meeting. The motion carried.

Updating Existing Municipal Liens, Item A.11

A great deal of discussion took place on this item related to attempts to have the property owners satisfy the liens including possible payment plan options, capping the liens or reducing the liens. Mr. Graham is prepared to refile the existing Municipal Liens. Mr. Heakins explained

that he may be able to have an abstract completed on the properties for a nominal amount. The Board decided to have abstracts completed and wait until next month to review options.

Motion was made and seconded by John Ham/Scott Herbst to authorize the preparation of an Abstract on the properties with Municipal Liens for an amount not to exceed \$35 per property. The motion carried.

Resolution #5-2019

Mr. Graham explained that the existing lien fees were last updated around 2012. He prepared Resolution #5-2019 to update the fees.

Motion was made and seconded by Patricia Rinebolt/James Stanek to adopt Resolution #5- 2019, which adopts a schedule of attorney's fees pursuant to Act I of 1996. The motion carried.

Ron Seibert, 170 Country Club Heights, Item J.8

Mr. Graham explained that Mr. Seibert's attorney contacted him about the existing lien at this property. Mr. Graham explained that based upon the Authority's conversation regarding these liens, he will contact Mr. Seibert's attorney and let him know the Board is reviewing and he will be back in contact with him shortly. The Board was comfortable exploring more options before definitive action taken.

Main Street-Water Street Sewer Line Replacement Project, Item F.14

Paul explained that the project is currently out to bid. We received all rights-of-way for the project. Electronic bid opening is scheduled for May 15 at 3:00pm. The Board will be presented the bids at the May 21, 2019 Board meeting. If the bids are in line, the Board may authorize the contract at May 21, 2019 Board meeting.

Solicitor Donald Graham had no report.

Old Business None

New Business None

Adjournment The meeting recessed at 6:28pm

The next meeting is schedule for Tuesday, May 21, 2019 at 5:30 p.m.

Meredith Phillis
Authority Recording Secretary