

SAXONBURG AREA AUTHORITY BOARD MEETING
Meeting Minutes
May 21, 2019

Gregory Clifford called the meeting to order at 5:32 p.m.

Roll Call Patricia Rinebolt, Scott Herbst, Douglas Farney, Gregory Clifford, James Stanek, John Ham, and Douglas Roth were present.

Curtis Heakins was absent.

Also in attendance were Paul Cornetti/Manager, Mary Papik/Controller, and Donald Graham/Solicitor.

Correspondence None

Minutes Chairman Clifford asked if there were any additions or corrections to the minutes of April 16, 2019. Hearing none, they were approved as submitted.

Public Comments None

Auditors, Item C.2 Maher Duessel

- Justin from Maher Duessel provided the board an overview of the audit. He reported that the audit was very clean this year.

Motion was made and seconded by James Stanek and Patricia Rinebolt to advertise the 2018 Saxonburg Area Authority Audit as prepared by Maher Duessel. The motion carried.

Controller Mary Papik

Bills, Item C.2.3

Motion was made and seconded by Douglas Roth and Scott Herbst to approve checks in the amount of \$50,220.38 and \$4,921.03 paid from the Borough General Fund on May 21, 2019. In addition, decrease adjustments from the Borough General Fund in April in the amount of \$16,717.10, and \$15483.63 from the Revenue Fund in April and payroll expenses for April 2019. The motion carried.

Manager Paul Cornetti

Gulick's Garage Closing, Item A.3.1

- Paul explained that the Gulicks plan to have all items out during the first week of June and the Closing should be good for anytime after that. Mary Ann will confirm.
- Paul and Board discussed the closing schedule and the preferable format of funds for payment.
- Don explained he will need very little notice for Closing.

Motion was made and seconded by Douglas Farney and Douglas Roth to authorize the Chairman and/or the Manager to execute all Closing documents on behalf of the Authority. The motion carried.

Updating Existing Municipal Liens, Item A.11

- Paul explained that Curt Heakins reported that abstracts could be completed for \$25 each. The abstracts are not complete but should be completed by next month's meeting.
- Don asked the Board about a response regarding 170 Country Club Heights request for paying only the tap fee. After discussion the Board agreed that a larger offer would be needed.
- Doug Roth asked the staff to prepare a list of all liens paid over \$25,000. Mary stated she will put this report together for the next meeting.

Main Street-Water Street Sewer Line Replacement Project, Item F.14

- Paul explained that the bids were higher than budgeted but less than the Engineer's estimate. He explained that if approved, Pollard plans to start work during the first part of July.
- Paul discussed the schedule for employees and timeline for the project phases.

Motion was made and seconded by Douglas Roth and James Stanek to accept the bid from Pollard Land Services, Inc. in the unit price sum of \$342,659 and to authorize the Manager to execute all appropriate contract documents on behalf of the Authority. The motion carried.

Motion was made and seconded by Scott Herbst and Douglas Roth to authorize the Manager to authorize necessary project Change Orders in the aggregate of amount up to \$35,000. The motion carried.

Tower Road Phase 1B Sewer Line Replacement Project

- Paul explained that the staff was able to obtain quotes for all equipment and supplies for this project. A spreadsheet was distributed that outlined all expected costs. The project is anticipated to cost \$50,000.

Motion was made and seconded by Douglas Roth and James Stanek to approve the rental quote from Sunbelt Rentals in the amount of \$15,095.20 for the 8-week rental of the excavator, skid steer, extra backhoe bucket, and delivery/transportation fees. The motion carried.

Brayman Sewer Line, Item F.20

- Paul explained that last month there was a backup on the sewer main in Brayman's yard. A great deal of stone was jetted out of the sewer line. A rebar bending building has been constructed over the sewer line and another manhole lid was found knocked off.
- State Pipe was out to jet the line the evening of the reported blockage. It is believed the extra water caused problems with the siphon on the Wallace property. The next morning all lines, except a small section, were jetted downstream of Brayman's. The siphon was vacuumed as well.
- After discussion, the Board requested that Don send a letter to Brayman regarding the right-of-way.

Smart Shoring Struts, Item F.21

- Paul explained that the smaller struts would keep the ditch line narrower and reduce stone costs.

Motion was made and seconded by Douglas Farney and James Stanek to purchase smaller struts for our Smart Shoring at a cost of \$1,000. The motion carried.

Weatherburn Heights Phase 3A, Item I.4

This small section of sewer line was officially accepted on 5/10/19.

Solicitor Dillion, McCandless, King, Coulter, & Graham LLP.

SAA/Borough Lot Consolidation

Don informed the Board that he prepared the deed for the lot consolidation for the Borough/Authority properties on Main Street. The Chairman of the Board and President of the Council will need to sign and notarize the deed.

Excused Absence - Curtis Heakins

Motion was made and seconded by Gregory Clifford and Douglas Farney to excuse Curtis Heakins from May Authority Board of Directors Meeting. The motion carried.

Old Business None

New Business None

Adjournment The meeting was adjourned at 6:37 p.m.

The next meeting is scheduled for Tuesday, June 18 at 5:30 p.m.

Meredith Phillis
Administrative Assistant