

SAXONBURG AREA AUTHORITY BOARD MEETING
Meeting Minutes
June 18, 2019

Chairman Clifford called the meeting to order at 5:30 p.m.

Roll Call Scott Herbst, Patricia Rinebolt, Douglas Farney, Gregory Clifford, James Stanek, Curt Heakins, John Ham, Douglas Roth

Also in attendance were Paul Cornetti/Manager, Mary Papik/Controller, Donald Graham/Solicitor, and Ryan Malarik/Director of Development.

Correspondence None

Minutes Chairman Clifford asked if there were any additions or corrections to the minutes of May 21, 2019. Hearing none, they were approved as submitted.

Public Comments None

Director of Development Ryan Malarik

Update on development activities

- Ryan provided an update on the status of the development in the Authority's service district and details on Stoneybrook Phase 2, Sienna Village, Westfield, and Apple Blossom.

Controller Mary Papik

Bills, Item C.2.3

Motion was made and seconded by James Stanek/Patricia Rinebolt to approve checks in the amount of \$26,350.04 with the Borough's portion being \$170.00 and the Authority's portion being \$26,180.04 and \$11,240.09 paid from the Borough General Fund on June 18, 2019. In addition, decrease adjustments from the Borough General Fund in May in the amount of \$16,621.75, and \$13,892.48 from the Revenue Fund in May and payroll expenses for May 2019. The motion carried.

420 West Main Street Consolidation E.8

- Mary explained that these existing lots were consolidated, recorded and titled to the Saxonburg Borough and Saxonburg Area Authority.

July SAA Board of Director's Meeting

- Mary confirmed, that although the Pet Parade begins lining up at 6:00 pm, the next meeting date will remain Tuesday, July 16, at 5:30 pm.

Manager Paul Cornetti

Gulick's Garage Closing, Item A.3.1

- Paul explained that the closing is scheduled for June 26, 2019 at 9:00 am. Greg plans to attend and sign the paperwork.

Updating Existing Municipal Liens, Item A.11

- There was a great deal of discussion regarding the existing municipal liens. The Board reviewed details from abstracts provided by Curt Heakins.

Motion was made and seconded by Douglas Roth/Scott Herbst to send a letter to all property owners with municipal liens offering a reduction of 50% on penalties and interest provided the lien is satisfied by December 31, 2019. The motion carried.

Main Street-Water Street Sewer Line Replacement Project, Item F.15

- Paul explained that the staff has moved through all bonding, insurance, and Agreement matters.
- The Notice to Proceed was issued on June 11, 2019. Substantial Completion is 60 days, or August 11, 2019. Final Completed is 30 days later, or September 10, 2019. The Preconstruction meeting was scheduled for July 2, 2019.
- Paul explained that we would like to extend the sanitary sewer line approximately 60 feet further east on Water Street to pick up the customer on the northwest corner of Water Street and State street. The additional work will likely cost approximately \$5,000 more. There may be a Change Order for additional time as well. The Board agreed.

Seal Coating WWTF, Item H.17

- Paul explained that seal coating at the WWTF was budgeted at \$8,500, however two quotes were received for nearly double that amount.
- The Board directed that we obtain additional quotes and they will evaluate at next month's meeting.

PMAA's 2019 Annual Conference

Motion was made and seconded by Patricia Rinebolt/Scott Herbst to appoint Gregory Clifford as the voting delegate at the PMAA Annual Conference. The motion carried.

Motion was made and seconded by Patricia Rinebolt/Scott Herbst to appoint Patricia Rinebolt as the alternate voting delegate at PMAA Annual Conference. The motion carried.

Solicitor Don Graham had no report.

Old Business None

New Business None

Executive Session The meeting recessed at 6:35 p.m. to go into Executive Session to discuss potential litigation related to the sewer line located on Brayman's property.

The meeting reconvened at 6:36 pm. No actions were made.

Adjournment The meeting adjourned at 6:37 pm.

The next meeting is scheduled for Tuesday, July 16, 2019 at 5:30 pm.

Meredith Phillis
Administrative Assistant