

SAXONBURG AREA AUTHORITY BOARD MEETING
Meeting Minutes
August 20, 2019

Chairman Clifford called the meeting to order at 5:30 p.m.

Roll Call Scott Herbst, Patricia Rinebolt, Douglas Farney, Gregory Clifford, James Stanek, Curt Heakins, John Ham and Douglas Roth were present.

James Stanek arrived at 5:32 p.m.

Also in attendance were Paul Cornetti/Manager, Mary Papik/Controller, and Donald Graham/Solicitor.

Correspondence None

Minutes Chairman Clifford asked if there were any additions/corrections to the minutes of July 16, 2019. Hearing none, they were approved as submitted.

Public Comments None

Controller Mary Papik

Bills, Item C.2.3

Motion was made and seconded by Douglas Roth/Patricia Rinebolt to approve checks in the amount of \$197,855.76 and \$10,333.02 paid from the Borough General Fund on August 20, 2019. In addition, decrease adjustments from the Borough General Fund in July in the amount of \$19,217.00, and \$15,467.30 from the Revenue Fund, and payroll expenses for July 2019. The motion carried.

BNY Mellon Bond Payment C.5

Motion was made and seconded by Douglas Farney/John Ham to approve the transfer of funds to BNY Mellon to cover the \$245,534.39 September 1, 2019 bond payment less the amount of cash on hand at BNY Mellon on the transfer date. The motion carried.

Manager Paul Cornetti

Municipal Records Manual Revision, Item A.12

Motion was made and seconded by Patricia Rinebolt/Scott Herbst to adopt Resolution #7-2019 modifying the disposition of records policy in accordance with the latest addition of the Municipal Records Manual. The motion carried.

Main Street-Water Street Sewer Line Replacement Project, Item F.14

- Paul explained that all pipeline work will be completed by tomorrow (8/21). One tap at Zacherl's Restaurant remains.
- The location of the utilities was different on design than that what was found in the field. This resulted in moving the sewer main onto Water Street and Butler Road into the paved surface of the streets.

- Associated costs for being under pavement include 100% limestone backfill and pavement resurfacing. Additionally, since excavation occurred inside the fog line on Water Street, the street must be milled and overlaid to the centerline. Total additional contract prices are expected to be:

| | |
|--|-----------------|
| Extension to Fisher Road (complete) | \$19,750 |
| Change Order #1 (delays for redesign) | \$ 1,000 |
| Appr. 885 L.F. of additional stone backfill | \$15,930 |
| Appr. 852 L.F. of additional pavement restoration | \$46,860 |
| <u>Change Order #2 (milling and overlay on Water St)</u> | <u>\$33,000</u> |
| Total | \$116,540 |

Total estimated cost will be approximately \$460,000. One final Change Order will be prepared for next month's meeting.

- All restoration up to the stream crossings has been completed. Pavement restoration will begin tomorrow (8/21) with lawn restoration to follow. All restoration will be completed in one month.
- Change Order #1 in the amount of \$1,000 was approved for delays in work related to the utilities and redesigning the sewer main on Water Street. A two (2) week extension was provided in this change order as well, which included extra time to extend the sewer main to Fisher Road.

Motion was made and seconded by Douglas Roth/James Stanek to approve Change Order #2 for milling and overlaying Water Street to the centerline of the road in an amount not to exceed \$33,000. The motion carried.

Motion was made and seconded by Scott Herbst/Douglas Farney to approve Progress Payment Request #2 in the amount of \$148,233.47. The motion carried.

Tower Road Phase 1B Sewer Line Replacement, Item F.15

- The field crew began running into some hard rock about one week ago. One hammer attachment was rented to break through the rock.
- The project is slightly behind schedule, but Mr. McGee reported the final manhole is expected to be set this Thursday (8/22).
- Restoration has generally been completed as the project progressed, but final touchups will be completed on 8/23 and 8/26.

Route 228 Ball's Bend Realignment Project, Item F.16

- Paul explained that in order to provide an existing customer sanitary service after the PA DOT project, we will need to secure two (2) rights-of-way. Mr. Graham and HRG prepared the rights-of way and Meredith mailed them to the residents.
- Paul discussed the rights of way needs with the affected property owners, and we hope to obtain the signed rights-of way, but if not, we do not want to be in a position to hold the project up.

Motion was made and seconded by Patricia Rinebolt/Scott Herbst to adopt Resolution #8-2019 authorizing the condemnation of the appropriate Right of Ways for the 228 Realignment Project. The motion carried.

Overflow downstream of Brayman, Item F.18

- Paul explained a piece of PVC was lodged in the old metering pit. Our field crew attempted to remove the piping. Ultimately, we had Tri-state out to remove it.

NPDES Additional Testing, H.1

- We received a letter from DEP explaining that certain volatile and semi-volatile organics were found in the creek. DEP has provided us the option of collecting a set of 4 composite samples prior to DEP establishing our effluent limits. George received a cost from CWM for this testing at \$2,013.

Motion was made and seconded by Scott Herbst/John Ham to authorize CWM to complete the additional testing for our NPDES permit at a cost of \$2,013. The motion carried.

Seal Coating WWTF, Item H.16

- Since last meeting, we obtained seal coating pricing from Roenigk at \$2.33 per square yard (estimated at \$12,500) and a cost from Holbein at \$20,625.
- Paul authorized Roenigk to move forward, in accordance with last month's motion. Roenigk plans to complete the work this month.

Mill Creek PRD, Item I.7

- Paul explained that 12 sewer runs were accepted by the Authority on 8/8/19 after all post-construction items were successfully completed.

Mill Creek Remaining Sewer Line Acceptance

- Paul explained that all remaining 7 runs of the sewer line at Mill Creek have been constructed and are currently being tested.

Motion was made and seconded by Curt Heakins/James Stanek to adopt Resolution #9-2019 accepting the remaining sanitary sewer mains at Mill Creek contingent upon the successful completion of all post construction items. The motion carried.

Existing Municipal Liens, Item A.11

- The Authority received phone calls and an email from Bob Singer. He would like to purchase the property at 130 Keithwood Drive. This property currently has a large lien from the SAA. Mr. Singer requested that the SAA accept his offer of approximately \$15,000.

Motion was made and seconded by Curt Heakins/Scott Herbst to satisfy the lien at 130 Keithwood Drive upon payment of all current fees, less tap fee penalty and interest and user fee penalty and interest, and upon Agreement that sewer user fees will commence in 90 days. The motion carried.

Pump Station Communications

- Paul stated we worked with Armstrong this year to reduce current telephone bills in the office, at the WWTF and at the pump stations. We were able to negotiate a reduction of approximately \$1,000 per year for these services.
- Part of that plan was to replace the Plain Old Telephone System (POTS) lines from Century Link and Consolidated Communications used in the SCADA system at the WWTF and 7 pump stations with the new POTS Lines from Armstrong. Our office facilitated communications between Lanco and Armstrong to successfully and seamlessly make this transfer. Unfortunately, when Armstrong began installing the POTS, we found erratic communications on our SCADA system. The SAA had a conference call to discuss these deficiencies.
- In order to correct the communication failures, we will need to install static IP addresses at each of our 7 pump stations and WWTF. This would replace the antiquated analog POTS system. Other benefits would include:
 - Obtaining Real Time Data (rather than every 15 minutes through the dial POTS)

- A more robust system.
 - Helps solve some of our End of Life SCADA and PLC matters that would need to be budgeted for in the next 3 years.
 - Armstrong typically charges \$79.95/month for each static IP address service. Due to these issues, Armstrong has offered us a five (5) year contract at \$24.95/month, or total savings of \$26,400 over the 5-year period.
 - Lanco provided a proposal to complete the required work at the pump stations and WWTF for a cost of \$31,164.50.
 - As this matter was pressing and prevented the SAA from having full communications with its facilities, Paul contacted both Mr. Clifford and Mr. Farney for support/preliminary approval earlier in the month.

Motion was made and seconded by Scott Herbst/Curt Heakins to move forward with Lanco/Armstrong with IP based infrastructure. The motion carried.

Solicitor Don Graham had no report.

Old Business

New Business None

Executive Session

The meeting recessed at 6:19 p.m. to go into Executive Session to discuss legal matters regarding the Deffoqi Trust Property.

The meeting reconvened at 6:30 p.m. with no further action.

Adjournment The meeting adjourned at 6:30 p.m.

The next meeting is scheduled for Tuesday, September 17, 2019 at 5:30 p.m.

Meredith Phillis
Administrative Assistant