

SAXONBURG AREA AUTHORITY BOARD MEETING
Meeting Minutes
September 17, 2019

Chairman Clifford called the meeting to order at 5:30 p.m.

Roll Call Scott Herbst, Patricia Rinebolt, Douglas Farney, Gregory Clifford, James Stanek, John Ham, and Douglas Roth were present.

Curt Heakins was absent.

Also in attendance were Paul Cornetti/Manager, Mary Papik/Controller, John Bench/Solicitor, and Charles McGee/Director of Operations.

Correspondence

- Meredith read a Thank You note from the Clifford family expressing gratitude to the Authority, Borough and staff for the flower arrangement sent to the funeral home for the passing of Patricia Clifford.

Minutes Chairman Clifford asked if there were any additions or corrections to the revised minutes of August 20, 2019. Hearing none, they were approved as submitted.

Public Comments None

Controller Mary Papik

Bills, Item C.2.3

Motion was made and seconded by James Stanek/John Ham to approve checks in the amount of \$72,944.95 and \$16,430.85 paid from the Borough General Fund on September 17, 2019. In addition, decrease adjustments from the Borough General Fund in August in the amount of \$15,868.84, and \$21,494.94 from the Revenue Fund, and payroll expenses for August 2019. The motion carried.

Nextiva/Armstrong Office Phones, Item B.8

- Mary explained that the office has transitioned to Armstrong phone service and the Nextiva lines have been ported.
- Prior to switching services, Nextiva indicated through correspondence that service was month-to-month. After porting to Armstrong, Nextiva explained that Saxonburg must honor the 3-year term commitment that automatically renews, as stated in the contract.
- Mary explained that the Borough Solicitor Sean Gallagher has reviewed the contract and believes that Saxonburg has no commitments to Nextiva and will be writing a letter to Nextiva.

Director of Operations Chuck McGee

- Chuck explained that the Tower Road project is nearly complete with only a small amount of restoration remaining. He explained the project was 8 weeks, replaced 2,500 L.F. of 10" sewer line and seven (7) manholes.
- Chuck explained that the pump stations have been switched from an analog to digital with a static IP communication service. This allows the staff to review all pump station data on a "real time" basis and as such, permits us to respond to alarm calls quicker. He also explained that, if we choose in the future, the new technology will permit us to operate many more features at the stations through the logic controllers.

Manager Paul Cornetti

Excused Absence – Curtis Heakins

Motion was made and seconded by Douglas Farney/John Ham to excuse Curtis Heakins from September Authority Board of Directors Meeting. The motion carried.

Butler Road Private Sewer Laterals, Item F.13

- Paul explained that the office is planning to send out termination of service letters to the customers on Butler Road that have not corrected the I&I in their sewer laterals. The Board supports this initiative.

Main Street-Water Street Sewer Line Replacement Project, Item F.15

- Paul explained that the project payments are approximately 88% complete and approximately \$50,000 remains.

Motion was made and seconded by Patricia Rinebolt/John Ham to approve Progress Payment Request #3 in the amount of \$261,455.09. The motion carried.

Route 228 Ball's Bend Realignment Project, Item F.16

- Paul explained that we received one executed right-of-way from a neighboring property of the customer affected. However, we have not received the right-of way from the affected property.
- Paul stated if the new sewer line is not constructed, this existing customer will no longer have service. The board suggested that we outline alternatives for the property owner at the right time.

Ed Totin, Jr.

- Paul stated that Ed Totin, Jr. came into the office today and explained that he wants to satisfy his existing municipal lien at this time for the amount stated in the July letter.
- Paul stated Mr. Totin requested that he be permitted to enter into a 10-year payment plan with the Authority to repay, similar to the plan we offered in 2012.

Motion was made and seconded by Douglas Roth/John Ham to authorize a 10-year Payment Plan Agreement with Ed Totin, Jr. under the conditions of the 2012 Plan and the Authority's letter dated 7/1/2019. The motion carried.

Solicitor John Bench had no report

Old Business None

New Business

- Mrs. Rinebolt announced Senator Joe Pittman will be at Cooper Hall at 6 p.m. on Wednesday, September 18, 2019.

Adjournment The meeting adjourned at 6:00 p.m.

The next meeting is scheduled for Tuesday, October 15, 2019 at 5:30 p.m.

Meredith Phillis
Administrative Assistant