

**SAXONBURG AREA AUTHORITY BOARD MEETING**  
**Meeting Minutes**  
**November 19, 2019**

Chairman Clifford called the meeting to order at 5:30 p.m. Chairman Clifford welcomed Ms. Brown, the new Recording Secretary/Administrative Assistant, to the Authority.

**Roll Call** Scott Herbst, Patricia Rinebolt, Douglas Farney, Gregory Clifford, James Stanek, Curtis Heakins, John Ham, and Douglas Roth were present.

Also in attendance were Donald Graham/Solicitor, Paul Cornetti/Manager, and Mary Papik/Controller.

**Correspondence** None

**Minutes** Chairman Clifford asked if there were any additions or corrections to the minutes of October 15, 2019. Hearing none, they were approved as submitted.

**Public Comments** None

**Controller** Mary Papik

**Bills, Item C.2.3**

**Motion was made and seconded by Douglas Roth/James Stanek to approve checks in the amount of \$21,049.33 and \$15,427.81 paid from the Borough General Fund on November 19, 2019. In addition, decrease adjustments from the Borough General Fund in October in the amount of \$15,004.33, and \$19,448.40 from the Revenue Fund, and payroll expenses for October 2019. The motion carried.**

**Network Services Provider, Item B.6**

- Mary explained that Wolf Consulting has begun work as our IT consultant last month. Wolf met with the staff and has loaded their agents on our system.

**Annual Budget Report, Item C.1**

- Mary explained that the annotative budget has been prepared and can be found in the front of the binders and in Section 6, where it will remain.

**Manager** Paul Cornetti

**CDC Peanut Butter and Jelly Reception, Item A.4.1.1**

- This event will be held December 5, 2019 at the Pittsburgh Marriott North in Cranberry Township from 5-7 pm.
- Mrs. Rinebolt explained that she really recommends this event. She explained that there is a raffle and a great opportunity for networking.
- Paul requested that the Board advise if any member would like Paul or Jody to RSVP for them.

### **Health, Dental and Vision Insurance, Item A.13**

- Paul explained that the existing UPMC Platinum PPO could not be used this year since the increase was 22.3%.
- The maximum per the Union Contract is 15%/year or 45% for the full 5-year contract.
- All employees are bound to the same insurances.
- The UPMC Platinum EPO provided an increase of 16.1% in which the employees will cover the 1.1% through payroll deductions.
- The total aggregate increase over the past 3 years has been 25.3%, or just over 8% per year.
- Mr. Clifford asked how the budget was prepared. An increase of approximately 7-8% was budgeted for 2020.
- Mr. Heakins recommended contacting Daveic Insurance broker out of Grove City in future years.

**Motion was made and seconded by Patricia Rinebolt/Douglas Farney to approve the UPMC Platinum EPO, Dental Advantage, and Vision Advantage plans for 2020. The motion carried.**

### **Middlesex Township Park Sewer Service, Item A.14**

- Paul explained that there are 15 customers that receive sanitary sewer service free of charge. These customers are generally our member municipalities.
- Paul explained that Middlesex Township is planning to build a park with soccer fields behind the existing municipal building. Although plans are not complete, Middlesex plans to install a new well for water supply and connect to the existing sanitary sewer service line to the municipal building for sewer service.

**Motion was made and seconded by Gregory Clifford/Douglas Roth to provide free sanitary sewer service to the proposed Middlesex Township Park. The motion carried.**

- If the Authority is required to make a new tap to the existing main sewer line, the Authority's costs (Connection Component) will be charged, but not the entire tap fee.
- Mr. Roth suggested that we investigate our municipal Fire Department billing for discussion at next month's meeting.

### **Garage #2 (Gulick Garage), Item E.8**

- Paul explained we have a gas lease with Penn Energy and will be receiving royalties for the 0.7 acre property.
- Mr. Ham explained that he would be willing to look up the royalties if we can provide him the well identification.
- The staff will provide Mr. Ham that information.

### **Generator Maintenance Agreement (2020-2022), Item G.ALL.5**

- Paul explained that 5 companies have responded to the RFPs and the proposals have been summarized in the packets.
- Kelly Generator and Equipment is the lowest bidder.

**Motion was made and seconded by John Ham/Douglas Roth to approve the 3-year proposal with Kelly Generator in the amount of \$12,729.90. The motion carried.**

**NPDES Draft Permit, Item H.1**

- Paul explained that the SAA received back the draft NPDES permit.
- Although the permit did not introduce many new testing parameters, there were a couple of terms in the permit that may cause difficulty for the SAA. We have requested DEP to consider these difficulties prior to issuing the final NPDES.
- DEP is proposing that we begin to test Dissolved Oxygen (D.O.) each day. Paul explained that our plant maintains extremely high D.O. due to the cascade aeration at the effluent, so the we do not believe the D.O. testing is necessary. As an alternative, we have requested to only test D.O. during working days, rather than every day. This revision may cost the SAA up to \$30,000 unless relief is provided.
- DEP is proposing changing our average monthly phosphorus limit from 2 mg/L to 2.0 mg/L. Paul explained that although this does not appear to be a significant change, it results in reducing our limit by nearly 25%, due to rounding. We believe that we will have great difficulty meeting this limit during the 3 hottest months of the year.
- DEP is reconsidering these changes.

**October 31, 2019 Storm Event, Item H.1.1**

- Paul explained that three (3) overflows and five (5) flooded basements that were report to the SAA. The overflows were reported to DEP.
- We have purchased three (3) backwater valves and coordinated the installations with the customers; Penn United, 166 Davis Road, and 168 Davis Road.
- The Penn United backwater valve is scheduled to be installed at Penn United tomorrow.
- The backwater valves will only provide water from the SAA main lines from entering the customer’s basement.
- Paul explained that when flood waters enter basements, the SAA main lines are filled with the flood waters through the basement drains and therefore other basements flood as well.

**Solicitor** Donald Graham had no report.

**Old Business** None

**New Business** None

**Executive Session, Item A.3** The meeting recessed at 6:14 p.m. to go into Executive Session to discuss personnel matters.

The meeting reconvened at 6:35 p.m. and took the following action:

**Motion was made and seconded by Jim Stanek/John Ham to approve the 2020 office employee wages as presented contingent upon Borough approval. The motion carried.**

**Adjournment** The meeting adjourned at 6:35 p.m.

The next meeting is scheduled for Tuesday, December 17, 2019 at 5:30 p.m.

Jody Brown  
Recording Secretary