

**SAXONBURG AREA AUTHORITY BOARD MEETING**  
**Meeting Minutes**  
**April 21, 2020**

**Due to the COVID-19 pandemic, this meeting was held via telecommunication conference with Mr. Cornetti in Chambers to receive potential walk-in public.**

Chairman Clifford called the meeting to order at 5:31 p.m.

**Roll Call** Scott Herbst, Greg Clifford, Pat Rinebolt, John Ham, Doug Roth, Doug Farney, Jim Stanek, Joe Neubert, and Curt Heakins were all present via conference call.

Also in attendance were Donald Graham/Solicitor, Paul Cornetti/Manager, Mary Papik/Controller, each via conference call. Carol Neubert was present via Joe Neubert's speakerphone.

**Correspondence**

- The PA Municipal Authorities Association and the Women, Innovation, Networking (WIN) Steering Committee sent an invitation to their WIN Conference that was to be held May 12 & 13. Update: The Conference has since been cancelled.

**Minutes** Chairman Clifford asked if there were any additions or corrections to the minutes of March 17, 2020. Hearing none, they were approved as submitted.

**Public Comments** None

**Controller** Mary Papik

**Bills, Item C.2.3**

**Motion was made and seconded by Doug Roth/Pat Rinebolt to approve checks in the amount of \$48,441.56 paid from the SAA Revenue Fund and \$7,474.16 paid from the Borough General Fund on April 21, 2020. In addition, decrease adjustments from the Borough General Fund in March in the amount of \$25,506.63, and \$10,291.53 from the Revenue Fund, and payroll expenses for March 2020.**

**ROLL CALL VOTE: Neubert: AYE, Rinebolt: AYE, Herbst: AYE, Farney: AYE, Clifford: AYE, Stanek: AYE, Heakins: AYE, Ham: AYE, Roth: AYE. The motion was approved 9-0.**

**Report Changes, Item C.2**

- Mary explained that a permanent splits report has been placed in the back of the binders and will continue to be placed there in the future.

**Workers Compensation Premium Refund, Item C.4**

- Mary explained that the SAA received this refund in early April from MRM in the amount of \$10,110.94, which has been deposited into the Revenue account.

### **Customer Penalty/Interest COVID-19, Item J.7**

- Mary generally explained the proposed Payment Plan C and penalty assistance that was provided to Board members to assist requesting customers during the COVID-19 pandemic.

**Motion was made and seconded Doug Farney/Jim Stanek to approve Payment Plan C as presented.**

**ROLL CALL VOTE: Neubert: AYE, Rinebolt: AYE, Herbst: AYE, Farney: AYE, Clifford: AYE, Stanek: AYE, Heakins: AYE, Ham: AYE, Roth: AYE. The motion was approved 9-0.**

**Manager** Paul Cornetti

Paul thanked the Saxonburg Rotary and Don Graham's office for contributing face masks for the SAA. He explained that there may be others providing face masks to the SAA as well, and that these actions help tremendously.

### **Butler Road Private Sewer Lateral Correction, Item F.12**

- Paul reminded the Board of the May 1 deadline for Mr. Poeppel's sewer lateral correction deadline.

**Motion was made and seconded by Pat Rinebolt/Doug Roth to take no further enforcement action regarding Mr. Poeppel's sewer lateral until the next Board meeting scheduled for May 19, 2020.**

**ROLL CALL VOTE: Neubert: AYE, Rinebolt: AYE, Herbst: AYE, Farney: AYE, Clifford: AYE, Stanek: AYE, Heakins: AYE, Ham: AYE, Roth: AYE. The motion was approved 9-0.**

### **Route 228 Ball's Bend Realignment Project, Item F.14**

- Paul discussed the project scope and cost-sharing that was detailed in the Exhibits presented to the Board:
  - Cost-sharing letter and Resolution #3-2020 (Exhibit~F.14.1)
  - Utility Relocation Questionnaire and Permit Applications (Exhibit~F.14.2)
  - Preliminary Estimate for Utility Relocation (Exhibit~F.14.3)
  - Utility Relocation Clearance Report (Exhibit~F.14.4)
  - Proposal for Design (Exhibit~F.14.5)
  - Authorization to sign Resolution #4-2020 (Exhibit~F.14.6)
- Paul explained that the total project cost is estimated at \$1.1 million with the SAA's cost-share at 1%, or \$11,203.78.

**Motion was made and seconded by John Ham/Scott Herbst to authorize Mr. Clifford to execute the appropriate PA DOT documents for project cost-sharing, to adopt the PA DOT Cost-Sharing Resolution #3-2020, and to adopt the PA DOT Authorization to sign Resolution #4-2020.**

**ROLL CALL VOTE: Neubert: AYE, Rinebolt: AYE, Herbst: AYE, Farney: AYE, Stanek: AYE, Heakins: AYE, Ham: AYE, Roth: AYE, Clifford: AYE. The motion was approved 9-0.**

**Tower Road-Phase 2, Item F.16**

- Paul explained that the SAA staff has been working with our consulting engineers, HRG, on this project. We plan to have the sewer line rerouted and will need a total of three rights-of-way.
- Paul explained that Don Graham and Ryan Malarik prepared the first of these R/Ws for Lincoln Warehouses. This R/W was emailed to the owner today and included installing a physical connection for a single EDU on Lincoln Warehouses property.
- The other R/Ws will be delivered to property owners when the design is complete.

**Solicitor** Don Graham of Dillion, McCandless, King, Coulter, & Graham, LLP

**SB 841**

- Don explained the details of the new Senate Bill 841. Provided the Authority follows the requirements of the Senate Bill related to public participation, advertisement, and posting of minutes, nobody will need to be physically present at the Authority Building to receive the public and the meeting can be conducted through telecommunications.

**Old Business** None

**New Business** None

**Adjournment** The meeting adjourned at 5:55 pm.

Jody Brown  
Recording Secretary