

SAXONBURG AREA AUTHORITY BOARD MEETING
Meeting Minutes
May 19, 2020

Due to the COVID-19 pandemic, this meeting was held via telecommunication conference with Mr. Cornetti in Chambers to receive potential walk-in public.

Chairman Clifford called the meeting to order at 5:30 p.m.

Roll Call Scott Herbst, Greg Clifford, Pat Rinebolt, John Ham, Doug Roth, Doug Farney, Jim Stanek, Joe Neubert, and Curt Heakins were all present via conference call.

Also in attendance were Donald Graham/Solicitor, Paul Cornetti/Manager, Mary Papik/Controller, and Tim Morgus of Maher Duessel, each via conference call.

Correspondence None

Minutes Chairman Clifford asked if there were any additions or corrections to the minutes of April 21, 2020. Hearing none, they were approved as submitted.

Item C.2

Presentation of the 2019 Audit Report by Tim Morgus, Maher Duessel.

Motion was made and seconded by Patricia Rinebolt/Joe Neubert to approve and advertise the 2019 Audit Report as prepared by Maher Duessel. The motion carried.

Public Comments None

Controller Mary Papik

Bills, Item C.2.3

- Curt Heakins explained that DMKCG's bill dated 5/1/20 included \$1,015 from previous month that the SAA had already mailed to DMKCG on 4/22/20. Therefore, the \$1,715 represented in the DMKCG bill, Exhibit~C.2.3.2 and the motion below, should be corrected to \$700.

Motion was made and seconded by Doug Roth/Joe Neubert to approve checks in the amount of ~~\$9,773.39~~ 8,758.39 paid from the SAA Revenue Fund and \$6,472.45 paid from the Borough General Fund on May 19, 2020. In addition, decrease adjustments from the Borough General Fund in April in the amount of \$20,221.41, and \$23,585.33 from the Revenue Fund, and payroll expenses for April 2020. The motion carried.

Manager

Paul Cornetti

PMAA's Annual Conference and Tradeshow

- August 30th-September 2nd
- Hershey Lodge and Convention Center
- Costs-Registration \$295, plus room & board (Total estimated cost is \$1,000 per person)

Motion was made and seconded by Doug Roth/Scott Herbst to authorize the attendance of any board member to the 2020 PMAA Annual Conference and Trade Show. The motion carried.

FEMA Cloth Mask Distribution through PaWARN

SAA requested and received the maximum of five cloth masks per fulltime Wastewater employee through FEMA. The masks were picked up on 5/12/2020.

Butler Road Private Sewer Lateral Correction, Item F.12

- Paul explained that Mr. Poeppel has not completed any repairs and the SAA has not heard from him.
- The Board directed Paul to contact Mr. Poeppel and cause the improvements to be made by June 15, 2020.

Motion was made and seconded by Curt Heakins/Scott Herbst to extend Mr. Poeppel's deadline for sanitary sewer lateral improvements until June 15, 2020. The motion carried.

Route 228 Ball's Bend Realignment Project, Item F.14

- Discussion on revised cost-sharing (SAA's portion down to 0.5% overall)
- Paul explained that the PA DOT cost share was adjusted from the SAA's portion of approximately 1% to approximately 0.5%. This overall change on the \$1.11 million sewer portion of the project will result in the SAA providing approximately \$5,286 toward the project. The change was prompted by PA DOT's approval to provide 75% cost-share for work within its existing Right of Way, versus the customary 50% cost-share.
- As a result of this change, the cost-share paperwork and resolution have been modified appropriately.
- Discussions on PA DOT cost-sharing exhibits
 - Cost-sharing letter and Resolution #5-2020 (Exhibit~F.14.1)
 - Utility Relocation Questionnaire and Permit Applications (Exhibit~F.14.2)
 - Preliminary Estimate for Utility Relocation (Exhibit~F.14.3)
 - Utility Relocation Clearance Report (Exhibit~F.14.4)

Motion was made and seconded by John Ham/Scott Herbst to authorize Mr. Clifford to execute the appropriate PA DOT documents for project cost-sharing. The motion carried.

Motion was made and seconded by Doug Roth/Patricia Rinebolt to adopt the revised PA DOT Cost-Sharing Resolution #5-2020. The motion carried.

Roberts Line Extension, Resolution #6-2020

- Discussion on Roberts Line Extension
- Paul explained that this small line extension project will be completed shortly.

Motion was made and seconded by John Ham/Joe Neubert to adopt the Resolution #6-2020 contingent upon the acceptance of all post-construction activities for the Roberts Line Extension. The motion carried.

Solicitor Don Graham of Dillion, McCandless, King, Coulter, & Graham, LLP

- The Solicitor had no report at this time.

Old Business

- Mr. Roth explained that Penn Township acquired a portion of the Walker property at Mushrush Road and Old Plank Road for around \$600*. This property was acquired for the Mushrush bridge replacement project. Mr. Roth explained that the SAA and County will each receive half of this purchase price from Penn Township. (*Recording Secretary's note: Mr. Roth later specified the amount to be \$689.)

New Business None

Adjournment The meeting adjourned at 6:06 p.m.

The next meeting is scheduled for Tuesday, June 16, 2020 at 5:30 p.m.

Jody Brown
Recording Secretary