

**SAXONBURG AREA AUTHORITY BOARD MEETING**  
**Meeting Minutes**  
**August 18, 2020**

Chairman Clifford called the meeting to order at 5:30 p.m.

**Roll Call** Scott Herbst, Greg Clifford, John Ham, Doug Roth, and Curt Heakins were present. Joe Neubert arrived late.

Doug Farney, Pat Rinebolt, and Jim Stanek were absent.

Also in attendance were Don Graham/Solicitor, Paul Cornetti/Manager, and Mary Papik/Controller.

**Correspondence** None

**Minutes** Chairman Clifford asked if there were any additions or corrections to the minutes of July 21, 2020. Hearing none, they were approved as submitted.

**Public Comments** None

**Controller** Mary Papik

**Bills, Item C.2.3**

**Motion was made and seconded by Scott Herbst/Doug Roth to approve checks in the amount of \$21,550.50 paid from the SAA Revenue Fund and \$4,618.86 paid from the Borough General Fund on August 18, 2020. In addition, decrease adjustments from the Borough General Fund in July in the amount of \$19,466.08, and \$15,389.80 from the Revenue Fund, and payroll expenses for July 2020. The motion carried.**

**COVID-19 Expenses, Item B.8**

Mary explained the application for reimbursement has been made to the County and the funds will be split appropriately between the Borough and Authority should any be received.

**BNY Bond Payments, Item C.5**

**Motion was made and seconded by Doug Roth/Scott Herbst to approve the transfer of funding to BNY Mellon in an amount to cover the September 1, 2020 bond payment of \$234,284.39 less the cash on hand as of the transfer date from interest earnings. The motion carried.**

**Maher Duessel Services Agreements**

**Motion was made and seconded by John Ham/Scott Herbst to approve the three-year audit services agreement for the years 2020 – 2022 and the Arbitrage Rebate Calculation Agreement for the bond years ending May 31, 2021 – May 31, 2025. The motion carried.**

Manager

Paul Cornetti

**Doug Farney, Pat Rinebolt and Jim Stanek Absences**

**Motion was made and seconded by Doug Roth/Scott Herbst to excuse Mr. Farney, Mrs. Rinebolt and Mr. Stanek from the August SAA Board of Directors meeting. The motion carried.**

**PMAA's Board Member Training, Item A.4.1.4**

- Scott and Joe are currently signed up to attend this event on 9/30/20 at the Double Tree in Mars, and both have confirmed that they will be attending.
- Greg and Pat are no longer signed up, and both have confirmed that they will not attend.

**PA DOT Ball's Bend Project, Item F.14**

- PA DOT approved our cost-share forms
- We expect to receive a form Agreement and Resolution for reimbursement soon.

**Tower Road Phase 2, Item F.16**

- Paul explained the bids received and the upcoming Change Order associated with the railroad crossing. Cronin Enterprises, LLC is a relatively new company and has been a subcontractor in the past. The project is relatively simple with two more difficult areas: the bore under Tower Road and the railroad crossing.
- Paul explained that Clinton Township will no longer permit open cuts on its roads. This has caused problems due to the cost of boring and the fact the bore and receiving pits typically require more area on each side of the road than the road right-of-way permits. Therefore, the SAA's ability to provide taps across the streets will be difficult since it is not guaranteed that the Authority can receive private rights-of-way for these pits.

**Motion was made and seconded by Doug Roth/Curt Heakins to accept the bid from Cronin Enterprises, LLC in the unit price sum of \$312,513.55 and to authorize the Manager to execute all appropriate contract documents on behalf of the Authority. The motion carried.**

**Motion was made and seconded by John Ham/Scott Herbst authorizing the Manager to authorize necessary project Change Orders in the aggregate of 10% of the bid cost. The motion carried.**

**Solicitor**

Don Graham of Dillion, McCandless, King, Coulter, & Graham, LLP

The Solicitor had no further report at this time.

**Old Business**

None

**New Business**

None

**Adjournment**

The meeting adjourned at 5:55 p.m.

The next meeting is scheduled for Tuesday, September 15, 2020.

Jody Brown  
Recording Secretary