

**SAXONBURG AREA AUTHORITY BOARD MEETING**  
**Meeting Minutes**  
**November 17, 2020**

**Roll Call** Scott Herbst, John Ham, Doug Roth, Joe Neubert, Doug Farney, and Jim Stanek were present. Curt Heakins and Pat Rinebolt participated by phone. Greg Clifford was absent.

Also in attendance were John Bench/Solicitor, Paul Cornetti/Manager, Mary Papik/Controller, and Jody Brown/Recording Secretary.

**Correspondence** None

**Minutes** Vice Chairman Farney asked if there were any additions or corrections to the minutes of October 20, 2020. Hearing none, they were approved as submitted.

**Public Comments** None

**Controller** Mary Papik

**Bills, Item C.2.3**

**Motion was made and seconded by Scott Herbst/Jim Stanek to approve checks in the amount of \$108,811.07 paid from the SAA Revenue Fund and \$3,677.59 paid from the Borough General Fund on November 17, 2020. In addition, decrease adjustments from the Borough General Fund in October in the amount of \$24,304.23, and \$14,035.51 from the Revenue Fund, and payroll expenses for October 2020. The motion carried.**

**2021 Budget, Item C.1**

Mary explained that the annotative budget can be found in the meeting packets.

**Health, Dental and Vision Insurance, Item A.12**

Mary explained that the existing UPMC Small Business Advantage Platinum EPO Plan was not offered by UPMC for 2021. We met with our broker, Davevic and they recommended the UPMC EPO Gold \$1,500 coupled with an HRA administered by Davevic. Under the HRA, all employees would pay precisely what they pay under the 2020 Plan, therefore there will be no changes in coverage. Davevic will be into the office tomorrow to meet with the employees regarding the way reimbursements will be made. The process is quick and simple.

The Vision and Dental Insurance remains unchanged from 2020.

**Motion was made and seconded by Doug Roth/Scott Herbst to approve the UPMC Gold EPO \$1,500 \$35/\$50 Premium Network with HRA through Davevic, UPMC Dental Advantage, and UPMC Vision Advantage plans for 2021. The motion carried.**

**Manager**

Paul Cornetti

**2021 SAA Board of Directors' Meeting Dates, Item A.11**

All Board members were comfortable keeping the same meeting times for 2021.

**Motion was made and seconded by John Ham/Scott Herbst to advertise the 2021 Saxonburg Area Authority Board of Directors' meeting dates as the third Tuesday of each month at 5:30 p.m. The motion carried.**

**Main Street/Water Street Sewer Lateral Corrections, Item F.13**

Paul explained that two customers, Zacherl's Bar and Stehle on Water Street, failed to correct the required improvements to their sanitary sewer service laterals by the deadline of November 11, 2020. The Authority wrote the customers a letter explaining sewer service may be terminated for non-compliance and provided 30 more days. Each customer has since contacted the Authority regarding improvements made and improvements to be made soon.

**Tower Road Phase 2, Item F.15**

Paul explained that we received the railroad permit this month. He also reported that Cronin's work on site is very slow. They have installed only 1,000 feet of the 3,000 feet project. The contract time is 90 days, which expires on December 9, 2020. The Authority expects that the contractor may be subject to significant liquidated damages due to the delays.

The sewer line is going in properly; it is just taking a long time.

**Motion was made and seconded by Scott Herbst/Doug Farney to approve Progress Payment Request #1 in the amount of \$66,062.11. The motion carried.**

**Davis Road Pump Station-Pump #4 Overload Issues, Item G. Dav. 1**

Paul explained that our pump representative, Kappe, has taken the pump shaft to a machine shop to be repaired versus waiting on a new shaft from overseas. We should have the pump back in operation very soon.

**Route 228 Reimbursement Agreement, F.14**

Paul explained that we received the Reimbursement Agreement last week and Jody submitted our first reimbursement request. The amount requested was \$84,004.76.

**Solicitor**

John Bench of Dillion, McCandless, King, Coulter, & Graham, LLP

The Solicitor had no further report at this time. Mr. Bench recommended that the Board move into Executive Session.

**Executive Session, Item A.3** The meeting recessed at 5:49 p.m. to go into Executive Session to discuss personnel matters.

The meeting reconvened at 6:14 p.m.

**Motion was made and seconded by Scott Herbst/Jim Stanek to approve the 2021 office employee wages as presented contingent upon Borough approval. The motion carried.**

**Old Business**

None

**New Business**

None

**Adjournment**                      The meeting adjourned at 6:15 p.m.

The next meeting is scheduled for Tuesday, December 15, 2020.

Jody Brown  
Recording Secretary