

**SAXONBURG AREA AUTHORITY BOARD MEETING**  
**Meeting Minutes**  
**January 19, 2021**

As a safety precaution, this meeting was held via telecommunication conference with Mr. Cornetti in Chambers to receive potential walk-in public.

Chairman Clifford called the meeting to order at 5:30 p.m.

**Roll Call** Greg Clifford, Pat Rinebolt, Jim Stanek, Scott Herbst, Doug Farney, John Ham, Doug Roth, and Joe Neubert were all present via conference call.

Also in attendance were Donald Graham/Solicitor, Paul Cornetti/Manager, and Jody Brown/Recording Secretary, each via conference call.

Curt Heakins was absent.

**Reorganization and Appointments, Item A.9**

**Motion was made and seconded by Doug Roth/Joe Neubert to maintain the same officers as 2020. The motion carried.**

**Solicitor, Item A.12**

**Motion was made and seconded by John Ham/Pat Rinebolt to appoint Dillon, McCandless, King, Coulter & Graham LLP, with Donald Graham as the principal Solicitor for Saxonburg Area Authority. The motion carried.**

**Consulting Engineers, Item A.13**

**Motion was made and seconded by Doug Roth/Scott Herbst to appoint KLH Engineers and HRG Inc. as the Consulting Engineers for Saxonburg Area Authority. The motion carried.**

**Auditors, Item A.14**

**Motion was made and seconded by Doug Farney/Scott Herbst to appoint Maher Duessel as the Auditors for Saxonburg Area Authority. The motion carried.**

**Correspondence**

- **On January 13, 2021, the Authority received a thank you card from Greg Clifford and family for assistance during their illness. Mr. Clifford expressed his family's appreciation.**

**Minutes** Chairman Clifford asked if there were any additions or corrections to the minutes of December 15, 2020. Hearing none, they were approved as submitted.

**Public Comments** None

**Manager** Paul Cornetti

**Resolution #1-2021, Destruction of Authority Records, Item A.8**

**Motion was made and seconded by John Ham/Doug Roth to adopt Resolution #1-2021, authorizing the destruction of old Saxonburg Area Authority records as noted. The motion carried.**

### **Bills, Item C.2.3**

Motion was made and seconded by Scott Herbst/John Ham to approve checks in the amount of \$35,491.37 paid from the SAA Revenue Fund and \$10,405.11 paid from the Borough General Fund on January 19, 2021. In addition, decrease adjustments from the Borough General Fund in December in the amount of \$19,040.29, and \$11,855.37 from the Revenue Fund, and payroll expenses for December 2020. The motion carried.

### **State Ethics Commission Statement of Financial Interests Form, Item C.9**

Paul reminded the Board that these forms came in and asked that they complete them and return to Jody by May 1st.

### **Retirement Sick Bank, Item C.10**

Paul explained that the Authority will need to add about \$8,000 more to fully fund the Sick Bank.

Motion was made and seconded by Pat Rinebolt/Joe Neubert to make the appropriate transfer to maintain a balance of \$56,281.36 in the PNC Money Market Fund for Sick Bank compensation upon departure of employment. The motion carried.

### **PLGIT CD Maturity, Item C.12**

- Our two (2) PLGIT CDs matured on January 8<sup>th</sup>.
- Best available rate currently is 0.15%, which would provide about \$750 in a year.
- Decided to wait until rates improve to reinvest the money.

The Board agreed to wait to reinvest the funds.

### **SAA 2020 Pension Fund Contribution, Item C.13**

- The SAA transferred \$4,531.92 to cover the unfunded portion of the employee pension contribution.

### **Salt/Stone bins at Garage #2, Item E.8**

- We received the design drawings from HRG.
- We received the building permit and would like to build the bins in-house this year, starting later this spring.
- Paul explained that Chuck pulled a preliminary estimate of building materials. The estimate is \$40,000 - \$50,000 for the roughly 1,000 sq. ft. structure. We will tighten up the costs as we near construction.
- Mr. Ham recommended using a skid steer with 24" auger bit to drill the post foundations.

### **State Route 228 Ball's Bend Reimbursement, Item F.13**

- We received our first reimbursement of \$83,350.35 from PA DOT last month.

### **Tower Road Phase 2, Item F.14**

Paul reviewed the following on this project:

- HRG Electric Company Design One-Call
  - Discussion: HRG did receive a response from Central Electric, however the scale of Central Electric's drawing did not allow HRG to place the information on the design drawing with any accuracy. HRG acknowledges that they should have followed up with Central Electric in order to display the facilities.
- Casing Pipe
  - The plan was to excavate down on both sides of the track, find the existing casing pipe, cut the sewer pipe, pull out the old sewer pipe and replace with new sewer pipe.
  - Could not find casing pipe, so we could not replace sewer pipe under railroad.

- We contacted Insight Pipe to line the existing sewer line under the railroad with cured-in-place pipe at an approximate cost of \$11,390.
- **Motion was made and seconded by Scott Herbst/John Ham to authorize Insight Pipe to install a 6 mm CIPP liner, 134 L.F. at an approximate cost of \$11,390.00 under COSTAR pricing. The motion carried.**
- Meeting with Clinton Township regarding condition of the road
  - Tower Road has minor damage.
  - Township officials, SAA and Cronin ultimately agreed on restoration plans for the road last week.
  - Spot repairs will be made with binder. The full width of the road will be double seal coated for the length of the project. 2" of 2A limestone will be placed alongside the road in a 1-foot strip for the length of the project.
- Brayman Railroad reinstatement request
  - An abandoned private rail was buried behind Brayman's construction yard.
  - Cronin detached the rails and excavated under the rails to install the sewer pipe, which was approximately 20 feet deep in this area.
  - Brayman requested the abandoned railway to be reconstructed.
  - Don Graham negotiated a resolution on this matter.
  - Paul added that the rails have been re-attached, but they are not able to be used.
- Payment Application
  - Substantial Completion was completed on 1/4/21.
  - Punchlist of remaining items was delivered.
  - Cronin is working on completing the final items at this time. Cronin is currently demobilizing and will be back in the Spring to finish restoration items.
  - Payment Request #3 is included as Exhibit~F.14.
  - **Motion was made and seconded by Doug Roth/Pat Rinebolt to approve Progress Payment Request #3 in the amount of \$78,199.53. The motion carried.**

### **2020 Sewer Connections/Inspection, Item I.2**

- 147 Connections were made in 2020.
- 136 were budgeted.
- Expect 93 Connections in 2021. Paul explained that we expect connections to be lower in 2021 since development activities were slower in 2020 during the pandemic. However, Hawkins Crest and Fieldstone are moving quickly at this time.

### **Park Place Line Extension, Item I.9**

- This short line extension for a single-family home was officially accepted by the SAA on January 5, 2021.
- The Board previously adopted Resolution #9-2020 on October 20, 2020.

### **American Natural Water Fountain, Item J.8**

Paul explained that this water fountain is not subject to the SAA's deduct meter policy and that the best way for American Natural to avoid billing for the water fountain is for the fountain to have its own meter off Adam's Water Authority main line. Currently, the fountain is supplied water through a private water meter that branches off the main service line under the slab at American Natural. The Manager has explained that it would not be easy to relocate the fountain water service branch to a location off the main line.

American Natural currently has the fountain shut off but will be in contact in the spring.

**Davis Road Pump #4**

Kappe installed the pump today. It has been out of service for 4 months. Although the pump is operating, there seems to be a problem with the starter. Lanco will investigate next week.

**Curt Heakins Absence**

**Motion was made and seconded by John Ham/Jim Stanek to excuse Mr. Heakins from the January 2021 Board of Directors' Meeting. The motion carried.**

**Solicitor** Don Graham of Dillion, McCandless, King, Coulter, & Graham, LLP

The Solicitor had no further report at this time.

**Old Business** None

**New Business**

The Board decided to continue remote call-in meetings until the status of the pandemic changes.

**Adjournment** The meeting adjourned at 6:14 p.m.

The next meeting is scheduled for Tuesday, February 16, 2021.

Jody Brown  
Recording Secretary