

SAXONBURG AREA AUTHORITY BOARD MEETING
Meeting Minutes
March 16, 2021

As a safety precaution, this meeting was held via telecommunication conference.

Chairman Clifford called the meeting to order at 5:30 p.m.

Roll Call Greg Clifford, Pat James Stanek, Curt Heakins, Scott Herbst, Doug Farney, John Ham, Doug Roth, and Joe Neubert were all present via conference call.

Also in attendance were John Bench/Solicitor, Paul Cornetti/Manager, Mary Papik/Controller, Chuck McGee/Director of Operations, and Jody Brown/Recording Secretary, each via conference call.

Pat Rinebolt was absent.

Correspondence

- On March 11, the Authority received a thank you card from George Geist for the flowers sent to his wife's funeral.
- Penn Township Volunteer Fire Department sent a thank you to the Authority for our donation.

Minutes Chairman Clifford asked if there were any additions or corrections to the minutes of February 16, 2021. Hearing none, they were approved as submitted.

Public Comments None

Director of Operations Chuck McGee

Manhole Rehabilitation, Item F.12

Chuck explained that 10 manholes remain to be coated on the McFann Road Pump Station discharge. Additionally, we discovered deterioration on the Davis Road Pump Station discharge lines. There are 19 manholes located on this section of line. Chuck explained that we will be investigating the extents of the corrosion.

McFann Road Plug Valves, Item G. McF.1

Chuck explained that the existing plug valves in the pump station will not close. We received a quote from Mealy Construction to install an insertion valve on the force main discharge. After the insertion valve is installed, we will need to install at least one (1) new plug valve in the dry well. GA industries will be asked to provide a plug valve quote for next month's meeting.

Motion was made and seconded by Doug Roth/Curt Heakins to authorize Mealy Construction to install an insertion valve on the McFann Road force main at the cost of \$16,886. The motion carried.

Chuck explained that the pipe gallery is corroding, and we would like to get the gallery sandblasted so that the Field Crew can then seal the pipes with an epoxy coating.

Motion was made and seconded by John Ham/Scott Herbst to authorize Keystone Dustless Mobile Blasting to sandblast the McFann Road Pumpstation pipe gallery in the amount of \$1,045. The motion carried.

Controller

Mary Papik

Bills, Item C.2.3

Motion was made and seconded by Greg Clifford/Joe Neubert to approve checks in the amount of \$30,675.03 paid from the SAA Revenue Fund and \$4,878.84 paid from the Borough General Fund on March 16, 2021. In addition, decrease adjustments from the Borough General Fund in February in the amount of \$15,810.43, and \$19,593.23 from the Revenue Fund, and payroll expenses for February 2021. The motion carried.

Municipal Building Improvements, Item E.9

Mary explained that we are bidding the Municipal building's siding and roof replacement on PennBid. The sum of \$100,000 has been budgeted between the Borough and Authority for this project. Bid opening will be in advance of next month's meeting and we will present the results next month.

John Ham explained that to have both labor and materials under warranty, the installer must be certified by the manufacturer.

Manager

Paul Cornetti

Board Member Absences

Motion was made and seconded by Doug Farney/Curt Heakins to excuse Jim Stanek's absence from the February 16, 2021 and Pat Rinebolt's absence from the March 16, 2021 Authority Board meetings. The motion carried.

Garage #2 Material Bin, Item E.8

Paul explained that we have completed a material take off and a cost estimate on the material bins. The expected cost is around \$40,000. We budgeted \$30,000 to be split with the Borough.

Motion was made and seconded by John Ham/Doug Roth to authorize an additional \$10,000 on the Garage #2 Material Bin project, contingent upon Borough approval. The motion carried.

PAWC Shut-Off Agreement, Item J.7

Paul explained that the staff and Don Graham reviewed the Agreement and determined that the Agreement does not significantly affect the Authority; it protects tenants from being shut off without their knowledge or opportunity to pay the bill, and it provides for an additional \$105 of notification fees to PAWC should shut-offs under this Agreement be proposed.

Motion was made and seconded by Doug Roth/Jim Stanek to execute and return the Landlord/Tenant Shut-Off Agreement with PAWC. The motion carried.

Paul explained the PAWC plans to resume shut-offs on April 1st. In July 2020, the Board moved to authorize shut-offs after 30-days' notice is provided to the customers. Paul explained that we have approximately 20 public water customers and 3 sewer-only customers that may be shut off for non-payment during the pandemic. We expect some of these customers to pay.

Solicitor

John Bench of Dillion, McCandless, King, Coulter, & Graham, LLP

The Solicitor had no further report at this time.

Old Business

None

New Business

The Board decided to resume in person meetings at the April meeting.

Adjournment

The meeting adjourned at 6:15 p.m.

The next meeting is scheduled for Tuesday, April 20, 2021.

Jody Brown
Recording Secretary