

**SAXONBURG AREA AUTHORITY BOARD MEETING**  
**Meeting Minutes**  
**April 20, 2021**

Chairman Clifford called the meeting to order at 5:30 p.m.

**Roll Call** Greg Clifford, Curt Heakins, Scott Herbst, Doug Farney, John Ham, Doug Roth, and Joe Neubert were present.

Also in attendance were Don Graham/Solicitor, Paul Cornetti/Manager, Mary Papik/Controller, Jody Vettori/Recording Secretary, and three members of the Maher Duessel audit team: Tim Morgus, Abbie Thrower, and Dustin Starr.

Pat Rinebolt and James Stanek were absent.

**Correspondence** None

**Minutes** Chairman Clifford asked if there were any additions or corrections to the minutes of March 16, 2021. Hearing none, they were approved as submitted.

**Item C.2**

Dustin Starr provided an overview of the 2020 Audit Report by Maher Duessel.

**Motion was made and seconded by Scott Herbst/Doug Roth to approve and advertise the 2020 Audit Report as prepared by Maher Duessel. The motion carried.**

**Public Comments** None

**Controller** Mary Papik

**Bills, Item C.2.3**

**Motion was made and seconded by Doug Farney/Doug Roth to approve checks in the amount of \$41,225.76 paid from the SAA Revenue Fund and \$7,839.78 paid from the Borough General Fund on April 20, 2021. In addition, decrease adjustments from the Borough General Fund in March in the amount of \$15,596.16, and \$14,532.76 from the Revenue Fund, and payroll expenses for March 2021. The motion carried.**

**Municipal Building Improvements 2021, Item E.9**

Mary explained that only two (2) bids were received for the siding and roof replacement project. The closest bid was \$200,000. We budgeted \$100,000.

We intend to bid only the roof replacement at this time in effort to obtain better interest from local roofing contractors.

**Motion was made and seconded by Scott Herbst/Curt Heakins to reject all bids for the siding and roofing project and readvertise for only the roof portion of the project. The motion carried.**

**Manager** Paul Cornetti

**Jim Stanek and Pat Rinebolt Absence**

**Motion was made and seconded by John Ham/Curt Heakins to excuse Jim Stanek and Pat Rinebolt from the April 2021 Board of Directors' Meeting. The motion carried.**

**Billing Coordinator, Item A.1**

**Motion was made and seconded by John Ham/Doug Roth to accept Ms. Samantha Strickland’s resignation and to approve hiring Ms. Melissa Wolfe retroactively contingent upon Borough approval. The motion carried.**

**McFann Road Plug Valves, Item G. McF.1**

Paul explained the insertion valve was installed by Mealy Contracting a couple weeks ago. We have also received a replacement plug valve from GA Industries, and last week we received the gaskets and hardware to install the plug valve. The new plug valve will be installed shortly, and the old plug valve will be investigated for causes of failure.

**124 McBride Hill Road, Item J.6.2**

Paul explained that the previous owner of this property stopped paying the sewer bill in 2019 and the sewer service was disconnected. We later learned that this previous property owner embezzled \$10 million from her employer and she is currently incarcerated. Her employer, Marco Contracting, owned by Marty Smith, assumed all of her assets as part of the settlement. The SAA contacted Mr. Smith and explained that the sewer service to this property has been shut off and the \$3,401.96 is due in order to reconnect the property and make the account current. Mr. Smith requested some consideration by the Board.

The Board reviewed and discussed.

**Motion was made and seconded by Doug Roth/Curt Heakins to credit the penalty and interest due on the account in the amount of \$551.96. The motion carried, with John Ham voting Nay.**

**Jordan Ray, Summer Intern, New Item**

Paul explained that the SAA was contacted by Jordan Ray, an Environmental Engineering student at Purdue University who requested a summer intern position with the Authority. After discussing with the staff, we have a great CAD project that would take the entire summer to complete. There may be additional projects that need assistance from the Borough and Authority as well.

**Motion was made and seconded by Curt Heakins/Joe Neubert to offer Jordan Ray a Summer Intern position at a wage of \$12/hour. The motion carried.**

**Solicitor** Don Graham of Dillion, McCandless, King, Coulter, & Graham, LLP

The Solicitor had no further report at this time.

**Old Business** None

**New Business** None

**Adjournment** The meeting adjourned at 6:09 p.m.

The next meeting is scheduled for Tuesday, May 18, 2021.

Jody Vettori  
Recording Secretary