

SAXONBURG AREA AUTHORITY BOARD MEETING
Meeting Minutes
August 17, 2021

Vice Chairman Farney called the meeting to order at 5:30 p.m.

Roll Call Doug Farney, Pat Rinebolt, Scott Herbst, John Ham, Joe Neubert, James Stanek, Curt Heakins, and Doug Roth were present.

Also in attendance were Don Graham/Solicitor, Paul Cornetti/Manager, Mary Papik/Controller, and Jody Vettori/Recording Secretary.

Greg Clifford was absent.

Correspondence None

Minutes Vice Chairman Farney asked if there were any additions or corrections to the minutes of July 20, 2021. Hearing none, they were approved as submitted.

Public Comments None

Controller Mary Papik

Bills, Item C.2.3

Motion was made and seconded by Scott Herbst/Pat Rinebolt to approve checks in the amount of \$304,482.42 paid from the SAA Revenue Fund and \$4,875.88 paid from the Borough General Fund on August 17, 2021. In addition, decrease adjustments from the Borough General Fund in July in the amount of \$18,595.90, and \$19,193.01 from the Revenue Fund with an additional expense of \$5.47 the Borough will pay the Authority, and payroll expenses for July 2021. The motion carried.

Item C.11 – Annual Arbitrage Calculations

Mary explained that Maher Duessel completed the Arbitrage Calculation. No transfer is necessary at this time.

Item C.12 – Bank Savings Accounts

Mary explained that the savings accounts have been opened, the money transferred, and we are now making slightly more interest.

Item E.9 – Municipal Building Roof

Mary explained that the roofers have brought in shingles and set them on the roof. Due to weather, they have requested to work on weekends. They have requested payment for materials stored on site. Although their payment application was made after the 5th of the month, as required, she recommends payment.

Motion was made and seconded by Doug Roth/John Ham to approve Pay Request #1 in the amount of \$15,310.62 for materials stored on site for the Municipal Roof, to be split 50/50 with the Borough. The motion carried.

Item C.5 – BNY Mellon Bond Payment

Mary explained that we currently have approximately \$30,000 cash on hand in our BNY account, therefore the total amount to transfer is just under \$200,000.

Motion was made and seconded by John Ham/Pat Rinebolt to approve the appropriate transfer for the September 1, 2021 bond payment. The motion carried.

Manager Paul Cornetti

KLH Engineers, Inc. 2021 Annual Golf Outing, Item A.4.1.3

Paul explained that this outing will be held at Birdsfoot Golf Club on September 3, 2021. He asked that anybody interested in attending to please contact him or Jody.

Greg Clifford Absence, Item A.9.1

Motion was made and seconded by Scott Herbst/Doug Farney to excuse Greg Clifford from the August Board of Director’s Meeting. The motion carried.

Oak Hills Christian Church Fellowship Hall, Item A.12

Paul explained that Oak Hills Christian Church located at Old Plank Road and Township Line Road is located in Butler Township. The Church is served by BASA. BASA has sewer lines on Township Line Road. However, the Fellowship Hall located on the same property, is situated fully in Penn Township. Therefore, as per the municipalities’ 537 Plans, the Fellowship Hall should be serviced by SAA. The SAA does not have sewer lines immediately available to the property and a developer line extension would be required to provide service to the Hall.

Since BASA’s sewer facilities are immediately adjacent to the property and since BASA currently serves the Church located on the same property, Paul recommended relinquishing service to the Hall to BASA.

This matter does not require action at this time. The Hall has not been used in many years. Church members are planning to begin hosting events at the Hall soon. The Hall currently utilizes an on-lot sewage disposal. They plan to continue to use the on-lot system in the short-term. This matter may be re-visited if problems with the on-lot system occur.

Tower Road Phase 2, Item F.13

Paul explained that the project is now complete and requested final payment be made to the Contractor.

Motion was made and seconded by Curt Heakins/Pat Rinebolt to accept the project and to authorize the final payment, Payment Request #5 in the amount of \$51,004.39. The motion carried.

McFann Road Pump #4, Item G. McF.2

Paul explained that we received a check in the amount of \$41,478.02 from our insurance company yesterday and Kappe is moving forward with the pump repairs at this time.

Solicitor Don Graham of Dillion, McCandless, King, Coulter, & Graham, LLP

The Solicitor had no further report at this time.

Old Business None

New Business None

Adjournment The meeting adjourned at 5:50 p.m.

The next meeting is scheduled for Tuesday, September 21, 2021.

Jody Vettori
Recording Secretary