

**SAXONBURG AREA AUTHORITY BOARD MEETING**  
**Meeting Minutes**  
**September 21, 2021**

**Roll Call** Greg Clifford, Doug Farney, Pat Rinebolt, Scott Herbst, James Stanek, Curt Heakins, and Doug Roth were present.

Also in attendance were Don Graham/Solicitor, Paul Cornetti/Manager, and Mary Papik/Controller.

Joe Neubert arrived at 5:32 p.m.

John Ham was absent.

**Correspondence** None

**Minutes** Chairman Clifford asked for asked if there were any additions or corrections to the minutes of August 17, 2021. Hearing none, they were approved as submitted.

**Public Comments** None

**Director of Operations** Chuck McGee

**Current and Planned Operations**

Chuck provided an update on the Material Bin Project. He explained that the columns and frames are up, and next we need to complete the sides, roof, and concrete floor. He explained all work should be wrapped up by the first part of October.

**Controller** Mary Papik

**Bills, Item C.2.3**

**Motion was made and seconded by Doug Roth/Jim Stanek to approve checks in the amount of \$74,322.47 paid from the SAA Revenue Fund and \$14,258.63 paid from the Borough General Fund on September 21, 2021. In addition, decrease adjustments from the Borough General Fund in August in the amount of \$15,392.31, and \$15,564.29 from the Revenue Fund, and payroll expenses for August 2021. The motion carried.**

**Municipal Building Improvements – Item E.9**

Mary explained that the roof project is complete. She explained that, during construction, water entered the building through the roof and caused significant damage. At this time, the carpet remains to cleaned. If the contractor does not move forward with the carpet cleaning, the final payment will be sent with an offset of approximately \$650 to cover the carpet cleaning expense.

**Motion was made and seconded by Jim Stanek/Curt Heakins to approve final payment in an amount not to exceed \$50,689.38 following the completion of the water damage corrections. The motion carried.**

**Manager** Paul Cornetti

**James Stanek's Resignation from the Board of Directors**

James explained that he is selling his business and will be moving. He presented a letter resigning from the Board of Directors effective September 22, 2021.

**Motion was made and seconded by Pat Rinebolt/Curt Heakins to add James Stanek's resignation from the Board of Directors to the meeting agenda. The motion carried.**

**Motion was made and seconded by Pat Rinebolt/Doug Roth to accept Mr. Stanek's resignation with regrets. The motion carried.**

**John Ham Absence, Item A.9.4**

**Motion was made and seconded by Doug Farney/Scott Herbst to excuse John Ham from the September Board of Director's Meeting. The motion carried.**

**2022 Annual Budget, Item C.1**

Paul explained that the staff will be preparing the budget and will present the draft budget to the Board at the October meeting.

The largest items preliminarily planned for 2022 will include a mini excavator and the sewer line replacement on State Street.

The Board was asked to provide any potential budget items for inclusion into the 2022 budget.

**Fieldstone PRD, Item I.8**

Paul explained that testing on the sewer line is currently being completed for this 8,500-linear foot, 62 lot sewer line extension project. We expect post-construction activities and documents to be submitted and approved shortly.

**Motion was made and seconded by Scott Herbst/Jim Stanek to adopt Resolution #3-2021, accepting Fieldstone PRD sanitary sewer extension pending the successful completion of all post-construction activities. The motion carried.**

**Solicitor** Don Graham of Dillion, McCandless, King, Coulter, & Graham, LLP

The Solicitor had no further report at this time.

**Old Business** None

**New Business** None

**Executive Session**           The meeting recessed at 6:04 p.m. to go into Executive Session to discuss contract and personnel matters.

The meeting reconvened at 6:28 p.m. and took the following action:

**Motion was made by Curt Heakins/Jim Stanek to accept the \$30,569.54 offer to satisfy the Authority's municipal lien for 534 Steiner Bridge Road. The motion carried.**

**Adjournment**               The meeting adjourned at 6:29 pm.

The next meeting is scheduled for Tuesday, October 19, 2021.

Jody Vettori  
Recording Secretary