

SAXONBURG AREA AUTHORITY BOARD MEETING
Meeting Minutes
March 15, 2022

Chairman Clifford called the meeting to order at 5:31 p.m.

Roll Call Greg Clifford, Rob Mrozek, Scott Herbst, Curt Heakins, John Ham, Doug Roth, and Joe Neubert were present.

Also in attendance were Anthony Cosgrove/Solicitor, Paul Cornetti/Manager, Mary Papik/Controller, Chuck McGee/Director of Operations, and Jody Vettori/Recording Secretary.

Doug Farney was absent. Mrs. Rinebolt arrived at 5:40 p.m.

Correspondence None

Minutes Chairman Clifford asked if there were any additions or corrections to the minutes of minutes of February 15, 2022. Hearing none, they were approved as submitted.

Public Comments None

Director of Operations Chuck McGee

Current and Planned Operations

Chuck provided an update on the details related to completing the State Street Sanitary Sewer Line Replacement Project this year. Paul explained the progress on the project rights of way controls much of the schedule. Chuck also explained that there are many equipment break down items in the Board reports. He explained how difficult it is to get parts for the equipment and the long lead times.

Mr. Roth said for future equipment damage claims related to power surges, the Authority may be able to contact West Penn Power for reimbursement for damages.

Controller Mary Papik

Bills, Item C.2.3

The Board was asked for a Motion to approve checks in the amount of \$69,933.56 paid from the SAA Revenue Fund and \$6,433.18 paid from the Borough General Fund on March 15, 2022. In addition, decrease adjustments from the Borough General Fund in February in the amount of \$13,841.04, and \$13,55.93 from the Revenue Fund, and payroll expenses for February 2022.

Mary noted the mistake in the above motion and the Board appropriately made the change from “\$13,55.93 to \$13,255.93.” The full corrected Motion was made and seconded by Doug Roth/Joe Neubert. The motion carried.

Bank Signature Cards for First National Bank, Item C.14

Mary explained that all signatures are being obtained so that each Board member is able to sign Authority checks.

Manager

Paul Cornetti

PMAA Spring Management Workshop, Item A.4.1.2

Paul explained that the details on this workshop were emailed out and are also in the packet. The Board previously moved to permit any Board Member to attend. If anybody is interested, please contact Jody or Paul.

CDC Annual Breakfast Meeting, Item A.4.1.5

Paul explained that this event will be on March 18th. He explained that Jody, Renee, Rob, Pat, and Joe plan to attend.

SAA Board Member Absences, Item A.9

Paul explained the Municipal Authorities Act has a provision that states Board Members may be removed by the appointing municipality if a Board Member misses three consecutive meetings unless the Authority Board excuses the Board Member from a meeting. Therefore, the Board agreed that only on the third consecutive missed meeting will the Authority excuse Board Members' absences in the future.

State Street Sanitary Sewer Line Replacement, Item F.13

Paul explained that seven of fourteen Rights of Way have been secured. All property owners have been notified and seem fine with the project and rights of way documents. The staff will attempt to obtain the remaining rights of way this month, however if unsuccessful, the staff will recommend the Authority Board move forward with condemnation proceedings at the April meeting.

Hawkins Crest PRD, Phase I, Item I.7

Paul explained this dedication will provide service to approximately 30 units.

Motion was made and seconded by Greg Clifford/John Ham to adopt Resolution #2-2022 accepting ownership of a portion of the sanitary sewer lines extended by Hawkins Crest LLC to provide sewer service to a portion of the Hawkins Crest Development, Middlesex Township, Butler County, PA contingent upon successful completion of all post construction activities. The motion carried.

Grey Hawk PRD, Item I.13

Paul showed a site plan overview of this project proposed on the old Vincent property on Overbrook Road. He explained that part of this 111-unit development will flow to the McFann Road Pump Station and part will flow to the Davis Road Pump Station.

Sydney Hanratty, Summer Intern, New Item

Paul explained that Sydney is currently a Junior in the Environmental Engineering program at Gannon University. She has expressed interest in Water and Wastewater Engineering. The staff thought that Sydney could work on obtaining GPS coordinates for all the new developments since 2011 and work on entering those into our CAD system.

Motion was made and seconded by Scott Herbst/Pat Rinebolt to offer Sydney Hanratty a summer intern position at a wage of \$13/hour. The motion carried.

Solicitor Anthony Cosgrove of Dillion, McCandless, King, Coulter, & Graham, LLP

The Solicitor had no further report at this time and explained that Don Graham should be back next month.

Old Business

Mr. Ham noted that the Board may wish to discuss the Manager's Contract. Paul explained there is plenty of time. The Board agreed this should be done at next month's meeting.

New Business None

Adjournment The meeting adjourned at 6:09 p.m.

The next meeting is scheduled for Tuesday, April 19, 2022.

Jody Vettori
Recording Secretary