

SAXONBURG AREA AUTHORITY BOARD MEETING
Meeting Minutes
April 19, 2022

Chairman Clifford called the meeting to order at 5:31 p.m.

Roll Call Greg Clifford, Curt Heakins, Pat Rinebolt, Scott Herbst, Doug Farney, John Ham, Doug Roth, and Joe Neubert were present.

Also in attendance were Don Graham/Solicitor, Paul Cornetti/Manager, Mary Papik/Controller, Jody Vettori/Recording Secretary, and Dustin Starr Maher Duessel.

Rob Mrozek was absent.

Correspondence None

Minutes Chairman Clifford asked if there were any additions or corrections to the minutes of March 15, 2022. Hearing none, they were approved as submitted.

Audit Report, Item C.2

Dustin Starr of Maher Duessel reviewed the 2021 Audit Report.

Motion was made and seconded by Doug Roth/Joe Neubert to approve and advertise the 2021 Audit Report as prepared by Maher Duessel. The motion carried.

Public Comments None

Controller Mary Papik

Bills, Item C.2.3

Motion was made and seconded by Scott Herbst/Pat Rinebolt to approve checks in the amount of \$104,597.04 paid from the SAA Revenue Fund and \$68,826.15 paid from the Borough General Fund on April 19, 2022. In addition, decrease adjustments from the Borough General Fund in March in the amount of \$18,564.26, and \$18,798.67 from the Revenue Fund, and payroll expenses for March 2022. The motion carried with Greg Clifford abstaining.

InvoiceCloud, Item J.5.1

Mary explained that we are currently using InvoiceCloud, email payment reminders are automatically going to customers, and we are already receiving feedback. There are many more payment options available to customers if they choose to use them. These new methods have service fees associated with them. A nominal service fee is charged for one-time payments by check as well, but not for an ongoing autopay from a checking account.

Manager Paul Cornetti

State Street Sanitary Sewer Line Replacement, Item F.13

Paul reviewed the routing of the sewer line project. He explained that we have received 13 of the 15 required Rights of Way. Despite our best efforts, we have been unable to obtain the remaining two Rights of Way. Don Graham's office will write letters to these property owners requesting the return of the Rights of Way as well. If not received promptly, Mr. Graham will file condemnations. Mr. Graham presented Resolution #4-2022.

Motion was made and seconded by Doug Farney/Scott Herbst to adopt Resolution #4-2022 authorizing the condemnation of two (2) properties for the State Street Sanitary Sewer Line Replacement Project. The motion carried.

Paul explained that we expect main line construction to last approximately one month. We would like to have the main line installed by mid-June to give restoration a chance to take hold. Mr. Roth suggested looking into hydro-seeding for greater success.

Roach Line Extension, Item I.12

Paul provided details of this small 300 L.F. sewer line extension to provide service to one single-family home off Park Place in Middlesex Township.

Motion was made and seconded by Curt Heakins/John Ham to adopt Resolution #3-2022 accepting ownership of the sanitary sewer lines extended by James Roach, to provide sewer service to Tax Parcel #230-2F92-47W, Middlesex Township, Butler County, PA, contingent upon successful completion of all post-construction activities. The motion carried.

Solicitor Don Graham of Dillion, McCandless, King, Coulter, & Graham, LLP

The Solicitor had no further report at this time.

Old Business None

New Business None

Executive Session The meeting recessed at 6:05 p.m. to go into Executive Session to discuss contract and personnel matters.

The meeting reconvened at 6:32 p.m. and took the following action:

Motion was made and seconded by Doug Roth/John Ham to approve the Manager's 5-year Contract as presented. The motion carried.

Adjournment The meeting adjourned at 6:33 p.m.

The next meeting is scheduled for Tuesday, May 17, 2022.

Jody Vettori
Recording Secretary