

SAXONBURG AREA AUTHORITY BOARD MEETING
Meeting Minutes
May 17, 2022

Vice Chairman Farney called the meeting to order at 5:30 p.m.

Roll Call Pat Rinebolt, Scott Herbst, Rob Mrozek, Doug Farney, John Ham, Doug Roth, and Joe Neubert were present.

Also in attendance were Don Graham/Solicitor, Paul Cornetti/Manager, Mary Papik/Controller, and Jody Vettori/Recording Secretary.

Greg Clifford and Curt Heakins were absent.

Correspondence None

Minutes Vice Chairman Farney asked if there were any additions or corrections to the minutes of April 19, 2022. Hearing none, they were approved as submitted.

Recording Secretary Jody Vettori

SAA Facebook Page

Jody provided the Board information on the benefits of having Facebook as a Municipal Authority. She explained the ways the Authority will maintain positive comments only and block comments that are malicious. She explained the Authority's requirements under the Right To Know Law as well. Jody explained that Renee would be responsible for maintaining the Facebook account.

Motion was made and seconded by Pat Rinebolt/Doug Roth to start a Saxonburg Area Authority Facebook page. The motion carried.

Controller Mary Papik

Bills, Item C.2.3

Motion was made and seconded by Doug Roth/Scott Herbst to approve checks in the amount of \$23,461.41 paid from the SAA Revenue Fund and \$11,643.84 paid from the Borough General Fund on May 17, 2022. In addition, decrease adjustments from the Borough General Fund in April in the amount of \$16,703.11, and \$16,536.92 from the Revenue Fund, and payroll expenses for April 2022. The motion carried.

Manager Paul Cornetti

State Street Sanitary Sewer Line Replacement, Item F.13

Paul explained that Mr. Graham's office was able to provide information on the appropriate person to sign the Koozebane Trust Right of Way. Paul and Jody met this person and received the executed Right of Way the next day. We now have all Rights of Way required for the project. Chuck has been working on getting all equipment, supplies, and materials on site and we wrote a letter to all customers explaining that construction will start on May 23rd and will last approximately 4 – 6 weeks.

Giammatteo Line Extension, Item I.10

Paul explained that this short, forced sewer line extension will provide service to 2 customers. Approximately 11 more customers are able to connect to this forced sewer when accepted.

Motion was made and seconded by Scott Herbst/John Ham to adopt Resolution #5-2022 accepting ownership of the sanitary sewer lines extended by Daniel Giammatteo, to provide sewer service to Tax Parcel #230-3F59-6B1 and Tax Parcel #230-3F59-6B1B, Middlesex Township, Butler County, PA, contingent upon successful completion of all post construction activities. The motion carried.

Sylvan Springs Lane Residential Sewer Service Line

Paul explained the proposed location of the home on the property to the north of the Athletic Club. The property owner is requesting to directional drill underneath the wet area on his property rather than using conventional open cut methods. Paul explained if there was a failure in this service line, it would be the property owner's responsibility to correct.

Motion was made and seconded by Doug Roth/Scott Herbst to approve property owner's contractor to directional drill approximately 200 L.F. and install SDR 11 under the wet area on the property. The motion carried.

Union Position Opening

Paul explained the Dave Evans has provided notice that he is resigning effective June 2nd. We posted his position, and it was filled by Steve Bauer, leaving Steve's position open. We have an interview scheduled on May 18th with Steve's brother Mike, who is interested in the position.

Motion was made and seconded by Scott Herbst/Pat Rinebolt to accept the resignation of Dave Evans effective June 2, and to advertise and hire for the appropriate Union position, contingent upon Borough approval. The motion carried.

Solicitor Don Graham of Dillion, McCandless, King, Coulter, & Graham, LLP

The Solicitor had no further report at this time.

Old Business None

New Business None

Executive Session The meeting recessed at 6:09 p.m. to go into Executive Session to discuss contract and personnel matters.

The meeting reconvened at 6.45 p.m. and took the following actions:

BC3 Accounting Skills Certificate

Motion was made by John Ham/Scott Herbst to amend the education reimbursement policy to require employees to receive a C grade or better for courses, otherwise the employee shall be required to reimburse the company for the tuition expense of the course. The motion carried.

Motion was made by Doug Roth/Rob Mrozek to approve and support Melissa Wolfe's registration for the BC3 Accounting Skill Certificate Program, as discussed. The motion carried.

Union Contract

Motion was made and seconded by Doug Roth/Pat Rinebolt to approve the Agreement Between Saxonburg Area Authority and Saxonburg Borough and The Utility Workers

Union of America, AFL-CIO, System Local 433, effective from January 1, 2023, through December 31, 2027, contingent upon Borough approval. The motion carried.

Adjournment The meeting adjourned at 6:46 p.m.

The next meeting is scheduled for Tuesday, June 21, 2022.

Jody Vettori
Recording Secretary