

SAXONBURG AREA AUTHORITY BOARD MEETING
Meeting Minutes
September 20, 2022

Chairman Clifford called the meeting to order at 5:30 p.m.

Roll Call Joe Neubert, Rob Mrozek, Scott Herbst, Doug Farney, Greg Clifford, Patricia Rinebolt, John Ham, and Doug Roth were present.

Also in attendance were Don Graham/Solicitor, Paul Cornetti/Manager, Mary Papik/Controller, Chuck McGee/Director of Operations, Jody Vettori/Recording Secretary, Darlene Zappa, Jack Hollock, and Thomas A. Lasky.

Curt Heakins was absent.

Correspondence None

Minutes Chairman Clifford asked if there were any additions or corrections to the Minutes of August 16, 2022. Hearing none, they were approved as submitted.

Public Comments None

Executive Session The meeting recessed at 5:31 p.m. to go into Executive Session to discuss legal matters.

The meeting reconvened at 5:52 p.m.

Director of Operations Chuck McGee

Current and Planned Operations

Chuck explained that daily dissolved oxygen (DO) recordings will be required by the NPDES permit on the SAA's next renewal in 2024. He explained that we will be purchasing a new controller to accept multiple channels and the new DO probe will be mounted on the same rod as the pH probe.

Chuck explained that the State Street project went very well and at this time a few restoration matters are being resolved. He explained that the electrical short at a residence on State Street was corrected.

Controller Mary Papik

Bills, Item C.2.3

Motion was made and seconded by Doug Roth/Pat Rinebolt to approve checks in the amount of \$57,362.78 paid from the SAA Revenue Fund and \$9,384.40 paid from the Borough General Fund on August 16, 2022. In addition, decrease adjustments from the Borough General Fund in August in the amount of \$14,569.00, and

\$16,597.99 from the Revenue Fund, and payroll expenses for August 2022. The motion carried.

Annual Arbitrage Calculations, Item C.11

Mary explained that the annual arbitrage calculations were completed this month by Maher Duessel and that no excess earnings are required to be set aside.

Financial Reports, Item C.2

Mary explained that the staff would like to purchase and begin using a more user- friendly financial software. Mary explained we would like to have this software in place by the end of the year.

Motion was made and seconded by Joe Neubert/Pat Rinebolt to approve changing the financial software at a cost no higher than \$7,500 for the 2023 financial year, contingent upon approval by the Borough. The motion carried.

Key Fob Access, Item E.13

Mary explained that our existing key fob system cannot be reprogrammed. She explained the new system will be hosted on the Cloud.

Motion was made and seconded by Pat Rinebolt/Scott Herbst to approve the Guardian Protection proposal in the amount of \$7,237.65 with a monthly cloud hosting fee of \$42.50 to be split between the Borough and Authority, contingent upon approval by the Borough. The motion carried.

Manager Paul Cornetti

Tony Monfre Laboratory Supervisor, Item A.4.2.2

Paul announced that Tony Monfre took and passed his Laboratory Supervisor's exam. Tony received his certification as a Lab Supervisor last month. Paul explained that all accredited water and wastewater labs in PA are required to have a Lab Supervisor. George Geist is the SAA's Lab Supervisor. Tony is now in a position to become Lab Supervisor upon George's retirement.

Mr. Clifford expressed congratulations and appreciation on Tony's initiative to obtain this certification. The Board followed with commending Tony for his accomplishments.

Connoquenessing Township Sanitary Sewer System, Item A.12

Paul explained that last month Mr. Linton, Chairman of Connoquenessing Sewer Authority, attended the SAA meeting to discuss SAA's providing sewer service to Connoquenessing Township. After a meeting the following week, Mr. Linton resigned his position with the Connoquenessing Sewer Authority. Mr. Mrozek explained that he attended the Connoquenessing meeting and explained that there was a great deal of controversy between the Board and public and even within the Board itself. HRG commented similarly that they don't believe this project will take off until the Township representatives form a common position with regards to sewer service. Although the SAA appears to be the best option for the Connoquenessing Township, this project will likely be placed on hold for the foreseeable future.

Butler County Infrastructure Bank-Sewer Line Replacement Projects, Item C.13

Paul reported that the application was submitted to Butler County on August 17th. We have been informed that Butler County received \$68 million in projects and \$54 million in requests for County funding. We have also heard that the County has \$39 million to allocate. If this is true, we expect to receive some funding. The County explained that we should hear back by the end of the month.

Breakneck Creek Regional Authority, RightMyer Estates Sewer Service Relinquishment, Item F.12

Paul explained that the SAA received a request to relinquish service rights to Lot 26 of the Rightmyer Estates PRD. Paul explained that due to the location of this lot, it is most feasible that Breakneck Creek provide service. The Board agreed.

Motion was made and seconded by Pat Rinebolt/Doug Roth to relinquish sanitary sewer service to Lot 26 of the Rightmyer Estates PRD to Breakneck Creek Regional Authority, contingent upon approval of Middlesex Township. The motion carried.

Coliform Testing by IDEXX Method, Item H.10.1

Paul explained that the SAA is required to change the Standard Methods version of our current Coliform test by December of this year. He also explained that we have heard that we will be required to begin testing for E. Coli in our next NPDES permit renewal scheduled for 2024. E. Coli will need to be completed using the IDEXX Method. He explained that for this reason, it would be best to change both to the IDEXX Method at this time. Initial costs will be \$5,500. Annual consumables will be around \$1,500 per year and accreditation fees are estimated at \$850.

Motion was made and seconded by Greg Clifford/John Ham to approve changing the coliform test to the IDEXX Method. The motion carried.

Connoquenessing Dam Removal Project, Item H.24

Paul explained that this project was last visited in 2017. At that time, the Board approved American Rivers' accessing the dam through the SAA property provided the proper license agreement was drafted and insurances were in place. At that time, funding fell through. Last month, the SAA was contacted and informed that funding has become available once again. Mr. Graham worked with American Rivers' attorney to draft the appropriate access documents. The dam was removed by Beran Environmental during the first week of September. Our property was not damaged.

Croyle Line Extension Project, Item I.8

Paul explained this small line extension along Route 8 in Penn Township for one lot was completed and all post construction documentation is in order.

Motion was made and seconded by Pat Rinebolt/Doug Roth to adopt Resolution #6-2022 accepting ownership of the Croyle sewer line extension. The motion carried.

Giammatteo Line Extension, Item I.9

Paul explained this line was officially accepted on 9/13/22 after all post construction requirements were completed. The Board previously adopted this extension by resolution with a contingency.

Solicitor Don Graham of Dillion, McCandless, King, Coulter, & Graham, LLP

The Solicitor had no further report at this time.

Old Business None

New Business None

Executive Session The meeting recessed at 6:30 p.m. to go into Executive Session to discuss personnel matters.

The meeting reconvened at 6:53 p.m. and took no further action.

Adjournment The meeting adjourned at 6:53 p.m.

The next meeting is scheduled for Tuesday, October 18, 2022.

Jody Vettori
Recording Secretary