

SAXONBURG AREA AUTHORITY BOARD MEETING
Meeting Minutes
December 20,2022

Chairman Clifford called the meeting to order at 5:30 p.m.

Roll Call

Joe Neubert, Rob Mrozek, Doug Farney, Greg Clifford, Curt Heakins, Scott Herbst, John Ham, Patricia Rinebolt and Doug Roth were present.

Also in attendance were Don Graham/Solicitor, Paul Cornetti/Manager, Mary Papik/Controller, Ryan Malarik/Director of Development and Melissa Wolfe/Billing Coordinator.

Correspondence

None

Minutes

Chairman Clifford asked if there were any additions or corrections to the Minutes of November 15, 2022. Hearing none, they were approved as submitted.

Public Comments

Terry Stivason, 811 Meridian Road

Mr. Stivason recently purchased 811 Meridian Road at a County Tax Sale. Mr. Stivason explained that this home is unlivable and would like to know why he is receiving monthly bills for sanitary sewer service.

Paul explained that he had talked to Mr. Stivason last week and explained the Penn Township Mandatory Sewer Connection Ordinance requirements regarding sanitary sewer service. Mr. Graham explained that if he would like the property to be deemed "unoccupiable" in accordance with the Ordinance and therefore not receive sewer billing, either the plumbing facilities inside the building would need to be removed or the ingress/egress to the building would need to be blocked.

Mr. Stivason suggested that the home is already unoccupiable and requested the current billing be removed. Paul and Mr. Clifford explained after the Authority's inspection billing would cease that day, however, the current charges remain on the account.

Controller

Mary Papik

Billing Coordinator

Melissa Wolfe

Bills, Item C.2.3

Motion was made and seconded by Doug Roth/Patricia Rinebolt to approve checks in the amount of \$42,904.52 with \$86.51 being the Borough's portion of the checks

paid from the SAA Revenue Fund and \$4,226.59 paid from the Borough General Fund on 12/20/2022. In addition, decrease adjustments from the Borough General Fund in November in the amount of \$25,720.66, and \$16,654.10 from the Revenue Fund, and payroll expenses for November 2022. The motion carried.

PLGIT CD Investments, Item C.12

Mary explained that we purchased purchased 3 CDs on 11/29/22 for a principal amount of \$709,000 through the PLGIT CD program. The net rates are 4.75%, 4.75%, and 4.65% each for 365-day terms. Estimated interest will be \$34,508, maturing on 11/29/23.

Director of Development

Ryan Malarik

Update on Development

Ryan provided an update on development in the area. He explained that homes are currently being constructed in our two active development sites: Fieldstone and Hawkins Crest. He also explained that Grey Hawk, Sienna Village, and Liberty Pointe are in various stages of planning and design.

Manager

Paul Cornetti

East Main Street Sewer Line Replacement Project, Item F.12

Paul explained that Chuck requested proposals for televising the sewer lines on East Main Street. This service is required for the Authority to precisely locate the laterals and one manhole on the street, so that reconnections can be made during the sewer line replacement project. We received three proposals from Robinson Pipe Cleaning, State Pipe, Inc. and Insight Pipe Contracting, LLC. Robinson Pipe Cleaning was much lower than the others.

Motion was made and seconded by John Ham/Doug Roth to approve Robinson Pipe Services proposal for the estimated unit price amount of \$4,056. The motion carried.

Generator Maintenance, Item G.ALL.5

Paul explained that Chuck also requested proposals for generator maintenance service for 2023, 2024 and 2025. We have generator service completed one time each year in the summer. Historically, we have planned maintenance completed each year and have full-load bank testing completed every other year. For this contract we propose to have full-load bank testing completed in 2023 and 2025.

Solicitor

Don Graham of Dillion, McCandless, King, Coulter, & Graham, LLP

The Solicitor had no further report at this time.

Old Business

None.

New Business

None.

Adjournment

The meeting adjourned at 6:08 p.m.

The next meeting is scheduled for Tuesday, January 17, 2023.

Melissa Wolfe
Billing Coordinator