

**SAXONBURG AREA AUTHORITY BOARD MEETING**  
**Meeting Minutes**  
**May 16, 2023**

Chairman Clifford called the meeting to order at 5:39 p.m.

**Roll Call**

All Board members were present, except Doug Farney.

Also in attendance were Mary Papik/Controller, Melissa Wolfe/Billing Coordinator, Paul Cornetti/Manager, and Donald Graham/Solicitor.

**Correspondence**

None

**Minutes**

Chairman Clifford asked if there were any additions or corrections to the Minutes of April 18, 2023. Hearing none, they were approved as submitted.

**Public Comments**

None

**Billing Coordinator**

Melissa Wolfe

**Board of Directors' Meetings, Item A.11**

Melissa reminded all that next month's meeting will be held on June 27, 2023.

**Controller**

Mary Papik

**Bills, Item C.2.3**

**Motion was made and seconded by Doug Roth/Scot Herbst to approve checks in the amount of \$49,410.38 from the SAA Revenue Fund on May 16, 2023, of which \$46,539.05 is the Authority portion and \$2,871.33 is the Borough portion. In addition, decrease adjustments from the Borough General Fund in April in the amount of \$10,567.67 of which \$3,078.47 is the Authority portion and \$7,489.20 is the Borough portion, and \$41,533.58 from the Authority Revenue Fund of which \$35,646.97 is the Authority portion and \$5,886.61 is the Borough portion, and payroll expenses for April 2023. The motion carried.**

**Manager**

Paul Cornetti

**Employee Matters, Item A.2**

Paul explained that Rick's last day will be on 6/8/23, George plans to retire in February 2025 and Mary plans to move to half-time at the end of this year.

Paul explained that Tony Monfre will fill the Quality Assurance Officer position and Evan Fetter was brought in to fill the STP Operator position.

**Motion was made and seconded by Patricia Rinebolt/Scott Herbst to hire Evan Fetter as the STP Operator-In-Training/Laborer/Utility/Assistant Inspector effective May 10, 2023. The motion carried.**

**2015 Bond Refinancing, Item C.5.3**

Paul explained that Chris Gibbons from Concord Public Finance contacted us regarding refinancing of the 2015 Bonds. Our early call date is in September; however, we are permitted to lock in an interest rate at this time. Due to current market conditions, it doesn't prove to be significant savings with either a new bond issue or a bank loan. The staff has met with several banks with several banks to see if we may find a favorable rate. Should banks respond with any savings potential, the staff will inform the board, at which time we could engage Concord Public Finance to solicit RFPs for the refinancing project.

**McFann Road Pump Station Project, Item E.12**

Paul explained that Mr. Marshall was going to discuss this matter with the other Township Supervisors at the last public meeting. Mr. Marshall explained he will be back with Paul pending the outcome. The Authority has not heard back any further information at this time. The Board agrees that there is no reason to pursue this matter any further.

**East Main Street Sewer Line Replacement Project, Item F.12**

Paul explained that the staff started this project on Monday. Currently, we have one manhole, one section of pipe and one lateral connected. The project is going well.

**534 Steiner Bridge Road, Item J.6.5**

Paul explained that there has been a great deal of activity on this property. This property was sold at Sheriff Sale in July 2021. The Bank currently owns the property. Through Mr. Graham, the Authority entered into an Agreement with the Bank to negotiate the \$56k lien and to connect the property to the sewer system. The Bank has paid the negotiated fee, however, has never connected the property by the required date set forth in the Agreement. Mr. Graham wrote a letter to the Bank explaining that if the property is not connected by May 31st, the Authority will pursue a breach of Agreement.

As a result of this letter, a great deal of activity on the property has ensued. The property is in the process of being sold at this time. Should the property sell, the staff will consult with Mr. Graham regarding the lien letter to the Closing Company.

**Cash Flow, New Item**

Paul asked the Board to review the cash flow report. Last year the Authority considered a rate increase but held off. We are seeing the effects of recent years' inflation and we will need to consider a rate increase very soon.

**Solicitor**

Don Graham of Dillion, McCandless, King, Coulter, & Graham, LLP

Mr. Graham had no report at this time.

**Old Business**

None.

**New Business**

None.

**Adjournment**

The meeting was adjourned at 5:57 p.m.

The next meeting is scheduled for Tuesday, June 27, 2023.

Melissa Wolfe  
Billing Coordinator