

SAXONBURG AREA AUTHORITY BOARD MEETING
Meeting Minutes
July 16, 2024

Chairman Greg Clifford called the meeting to order at 5:30 p.m.

Roll Call

Greg Clifford, Joe Neubert, Patricia Rinebolt, John Ham, Scott Herbst, Doug Farney, Rob Mrozek, Curt Heakins and Doug Roth were present. Nicole Farney was also present.

Correspondence

None.

Minutes

Chairman Clifford asked if there were any additions or corrections to the Minutes of June 18, 2024. Hearing none, they were approved as submitted.

Public Comments

None.

Director of Development

Ryan Malarik

Ryan gave a summary of the developments in the sewer system. He provided an update on the active developments including Sienna Village, Hickory Lane, and Liberty Pointe as well as the upcoming developments including Shadow Ridge, Grey Hawk, Amber Grove, Hickory Knoll, and Courtyards of Crestview.

Director of Finance

Melissa Wolfe

Bills, Item C.2.3

<i>Purpose</i>		SAA	Borough	Park	Total
Borough General Fund	Automatic Payments	\$209.40	\$4,212.97	\$1,596.24	\$6,018.61
	Payroll	\$61,822.81	\$25,248.61		\$87,071.42
SAA Revenue Fund	Automatic Payments	\$46,119.84	\$10,983.67	\$896.71	\$58,000.22
	Checks Paid	\$564,559.73	\$1,664.38	\$8.55	\$566,232.66
Total:		\$672,711.78	\$42,109.63	\$2,501.50	\$717,322.91

Motion was made and seconded by Doug Farney/Joe Neubert to approve the Authority's portion of the bills as presented in the table above in the total amount of \$672,711.78. The motion carried.

Manager

Paul Cornetti

Retirements, New Hire, Item A.2.1

Paul introduced Nicole Farney to the Board. Paul explained that Nicole started working on 7/1/2024. Paul stated that the staff has enjoyed working with Nicole, and that she is becoming an important part of the team.

Motion was made and seconded by John Ham/Curt Heakins to approve the hiring of Nicole Farney, effective as of July 1st, 2024, at an hourly rate of \$17.50 per hour. The motion carried. Doug Farney abstained.

Connoquenessing Township Sewer Service, Item A.12

Paul provided an overview of the meeting held with Connoquenessing Township on July 9th, 2024. The meeting was held to discuss potential administrative matters should the SAA provide service to Connoquenessing Township. These options included 1) master meter/bulk sewer customer, 2) maintenance agreement with the SAA, 3a) full authority ownership with Connoquenessing Township constructing the system and transferring it to the Authority, and 3b) the SAA provides full service similar to the existing member municipalities. The Board evaluated all alternatives and prioritized the options presented.

Butler County Infrastructure Bank – Sanitary Sewer Line Replacement Project, Item C.13

Paul explained that we received the remaining amount of the grant funds totaling \$358,700.47. He explained that we completed another application to the County for additional grant funding, and we believe that we will receive more money.

2023 Sewer Line Construction Projects- JetJack, Item C.13.1

Paul explained that all sewer line work has been completed at this time. Only wearing course on Pittsburgh Street and some lawn restoration on Pittsburgh Street and Dinnerbell Road remain. We will be moving forward with post-construction matters soon.

Motion was made and seconded by Scott Herbst/Curt Heakins to approve Payment Application #3 to JetJack in the amount of \$469,113.12. The motion carried.

Municipal Building Siding Project, Item E.5

Paul stated that GrahamBoys came out last week for measurements. They plan to start work the last week of the month and be complete by the end of August.

Sewer Rates, New Item

Paul explained that Doug Roth wanted to discuss the current sewer rates. Mr. Roth stated that it is hard for him to explain to Penn Township residents how the billing rates are different with some customers paying a flat fee while other pay a metered fee. Mr. Roth asked to create a small committee to discuss these rates at a later date. The committee will consist of Doug Roth, Curt Heakins, Doug Farney, and Greg Clifford.

Solicitor

Don Graham of Dillion, McCandless, King, Coulter, & Graham, LLP

The Solicitor had no report at this time.

Old Business

None.

New Business

None.

Adjournment

The meeting adjourned at 6:46 p.m.

The next meeting is scheduled for Tuesday, August 20, 2024.

Melissa Wolfe
Director of Finance