SAXONBURG AREA AUTHORITY BOARD MEETING
Meeting Minutes
July 21, 2026

Chairman Greg Clifford called the meeting to order at 5:00 p.m.

Roll Call
Greg Clifford, Doug Farney, Rob Mrozek, Doug Roth, Scott Herbst, John Ham, Curt Heakins and Dave Johnston were present. Also present were Melissa Wolfe/Director of Finance, Anthony Cosgrove/Solicitor, and Paul Cornetti/Manager.

Joe Neubert arrived at 5:29 p.m.

Correspondence
None.

Minutes
Mr. Clifford asked if there were any additions or corrections to the Minutes of June 16, 2026. Hearing none, they were approved as submitted.

Public Comments
None.

Executive Session
The Board went into Executive session at 5:04 p.m. to discuss personnel matters.
The Board came out of Executive session at 6:28 p.m.

Director of Finance
Melissa Wolfe

Bills, Item A.1.3

Purpose		SAA	Borough	Park	Total
Borough General Fund	Automatic Payments	$3,113.32	$5,208.33	$1,737.05	$10,058.70
	Payroll	$69,345.41	$36,881.39		$106,226.80
SAA Revenue Fund	Automatic Payments	$59,305.34	$10,741.01	$544.19	$70,590.54
	Checks Paid	$65,409.29	$2,511.47	$129.99	$68,050.75
Total:		**$197,173.36**	$55,342.20	$2,411.23	$254,926.79

Motion was made and seconded by Rob Mrozek/Scott Herbst to approve the Authority's portion of the bills as presented in the table above in the total amount of $197,173.36. The motion carried.

2027 Budget Preparation, Item 2.3
Melissa explained that the staff will begin to create a 2027 budget draft over the next month. Melissa stated that if there are any special items to be considered by the Board members, to please email them to Paul or Melissa and we will enter them into the budget.

Update on Customers using Electronic Billing, Item A.3.1
Melissa explained that there are approximately 1,650 customers now signed up for electronic billing, saving these customers approximately $20,000 per year. She explained that she believes that number will only go higher, moving on. Scott Herbst questioned how many customers we currently have. Melissa stated that we have approximately 4,600 active customers.

PLGIT Rates, Item A.4.5
Melissa explained that the current CD rate through PLGIT is 4.15%. We are currently earning 4.3% in our Class Account. Melissa suggested that the Board keep the money in the Class Account until rates go up. The Board agreed.

PMAA Annual Conference and Tradeshow Voting Delegate, Item A.5.1.1
Melissa asked for a motion to appoint Greg Clifford as the Voting Delegate at the PMAA's Annual Conference and Tradeshow. Greg Clifford explained that the Board should try to attend this conference, as he really enjoys it.

Motion was made and seconded by Dave Johnson/Curt Heakins to appoint Greg Clifford as the Voting Delegate at the PMAA's Annual Conference and Tradeshow. The motion carried.

Manager
Paul Cornetti

Cash Acceptance and Handling Procedures SOP, Item A.3.7
Paul explained Exhibit~A.3.7, changing how the staff handles and operates cash transactions.

Motion was made and seconded by Scott Herbst/John Ham to approve the proposed Cash Acceptance and Handling Procedures SOP, revision date July 21, 2026, and for the Authority to move to a cashless Authority, effective October 1, 2026. The motion carried, with

PLC for Davis Road Pump Station, Item B.3.9
Paul explained that we budgeted $27,000 for the McFann Road pump station PLC upgrades. The proposal for this project came back at $15,890. He suggested completing the Davis Road pump station PLC this year as well. He expects that the cost will be approximately $15,500.

Motion was made and seconded by John Ham/Scott Herbst to approve updating the Davis Road Pump Station PLC and associated work for an estimated cost of $15,500. The motion carried with Mr. Heakins opposing.

Doug Roth, Penn Township Representative, Item D.1.1.6
Paul explained that Mr. Roth's term for the SAA Board of Directors began in January 2009 and expires at the end of 2026. Mr. Roth is not seeking re-appointment. John Shirra, a

Penn Township resident has expressed interest in serving on the Board. Mr. Shirra wrote a letter to both Mr. Clifford and to Penn Township expressing interest. Paul explained that typically the municipality recommends a replacement candidate to Saxonburg Borough for its action on the appointment of the member.

Solicitor
Anthony Cosgrove of Dillion, McCandless, King, Coulter, & Graham, LLP

The Solicitor had no report at this time.

Old Business
None

New Business
None

Adjournment
The meeting adjourned at 6:41 p.m.
The next meeting is scheduled for Tuesday, August 18, 2026.